

# Minutes of Parish Council Meeting held on 6<sup>th</sup> December 2017

## Public Participation session: 15 minutes maximum

Present : Cllr.Carmen Griffiths (OCC), + five members of the public

- R.S-A: Queried the provision of gas to the village. Clerk to report back for next meeting  
Queried the cutting of playing field grass by volunteers – explained that the PC pay for the play area to be cut whereas the playing field is cut by volunteers using machinery provided by Cllr. Miller.
- M.E: Situation regarding state of footpath between Westalnds Ave and Village Hall CP. Footpath group has been notified but no response. Raised issue within OCC stressing this was part of the Oxfordshire Way. Cc. Carmen Griffiths on the correspondence. Clerk to speak to owners of Walnut Tree Cottage.
- L.T.: Issue with signs displayed on A34 gantry prior to B430 turn off. Road closure messages are left displayed long after the event has been resolved the outcome of which is that vehicles use the B430 unnecessarily to avoid traffic hold-ups at Junction 9.
- C.G: Clerk to follow up correspondence regarding subsidies towards grass-cutting, etc., provided by CG.  
Planning: response from Cllr. Barry Wood to our concern over lack of information on changes to planning applications – CDC want to speed up the planning process so only major alterations to planning applications will be notified to the PC, otherwise it is up to the PC to check the planning portal every week.

## Council Business:

- 17.318.1 To receive any apologies for non-attendance**  
Present: Cllrs. Davis, Donne, Hessian, Miller, Norris, Roper  
Apologies received from: Cllr Bohm
- 17.318.2 To receive any declarations of interest**  
None declared
- 17.318.3 To receive and approve the Minutes of the Parish Council Meeting held on Wednesday, 4<sup>th</sup> October 2017.**  
Minutes were approved as read.
- 17.318.4 Past Subject Matters – for the purpose of report only**  
Actions arising from previous meeting.
- 17.317.4 – TPO for oak-tree. Arboricultural Officer (OCC) would be carrying out annual inspection of tree the day after this meeting. CDC Arboricultural Officer still not responded to TPO request and superiors notified. Cllr.Davis had been able meet officers who were there to discuss Southfild Farm proposals and the effect footpath might have on the tree. Arboricultural Officer very supportive of protection of tree.
- 17.316.12 – Work on willow tree had not commenced but there was an indication that work would be done later that week.

17.317.7 - £500 monies to Village Hall towards cost of library kiosk had been transferred to Village Hall a/c

**17.318.5 To receive update on Neighbourhood Plan (Cllr. Bohm)**

A report on the current status was read out by Cllr. Davis.

**17.318.6 To receive information on Planning Applications and note decisions**

Summary of previous and current applications provided by Cllr. Donne – see attached.

Cllr. Griffiths suggested we involve out District Councillors who can, if they see fit, request that an application be called in and put to the Planning Committee.

**17.318.7 To receive update on finances, including internet banking arrangements**

The Clerk had circulated a summary of expenditure from April 1<sup>st</sup> 2017 to 30<sup>th</sup> November 2017, similar to what is generated for the end of year accounts. Under the Neighbour Plan, the underspent grant monies have been repaid back to Groundwork on behalf of the NP group and monies will need to be transferred between their a/c and that of the Parish Council. This is now much easier to transact now that Internet Banking is now in place. Currently Cllr. Hessian & Cllr. Miller can authorise payments via on-line banking. Cllr. Davis should be able to do so soon.

**17.318.8 To approve the following items of expenditure:**

Continental Landscapes (grass-cutting 10/10/17)	£93.60 - Approved
Kieran Evans (grass-cutting August - November 2017)	£500.00 - Approved

**17.318.9 To receive report from Traffic Calming Advisory Group**

Cllr. Davis reported on the public meeting held recently to discuss various options being considered by the group.

**17.318.10 To receive update from Transport Advisory Group**

Parish Clerk reported on the issues being considered by this group, details of which he had already reported in the Village News.

**17.318.11 To receive report on Cherwell Peer Review.**

Clerk had already sent a report on the meeting. A preliminary report of all the meetings that had taken place during that week had been issued by CDC but the full report would not be available until the New Year. Disappointingly, where planning had been the main area of discussion at the meeting the Clerk attended, this was not listed as an issue in the preliminary report.

**17.318.12 To receive report on Playing Field and Play-area – including Spinney**  
Moles had returned with a vengeance to the playing field.

A meeting between a representative from the Duchy and the Parish Council had taken place earlier this week. The recommendation that he would take back to the Duchy was that the fence be reinstated and repairs carried out to the damaged pavement.

**17.318.13 To receive report on other outstanding issues – hedge-cutting, planters, etc**

Planters: One has been installed on the B430 northbound near the Chequers, with plants and bulbs “installed”. Others will follow as time allows. “To do” list to be prepared (Cllr.Norris) as to what is needed and to prioritise the work.

**17.318.14 Date of next meeting: 10<sup>th</sup> January 2018**

Dates for 2018: January 10<sup>th</sup>, February 7<sup>th</sup>, March 7<sup>th</sup>, April 11<sup>th</sup>, May 9<sup>th</sup> (AGM), June 6<sup>th</sup>, July 4<sup>th</sup>, August – no meeting, September 5<sup>th</sup>, October 3<sup>rd</sup>, November 7<sup>th</sup>, December 5<sup>th</sup>.