

# MINUTES of Parish Council Meeting held on 7<sup>th</sup> June 2017

Cllr. Davis chaired the meeting. Although the first part of the proceedings was the public participation session, because of the nature of some of the topics on the Agenda, the public would be given the opportunity of speaking later.

## Public Participation session: 15 minutes maximum

- Q1. Could Agendas of meetings go on the website? Clerk: They are supposed to be published along with the minutes.
- Q2. Any news on getting the "Star Gate" repaired? Clerk: nothing further except contact with another staff member said they would raise the subject with the manager.
- Q3. Any news on regarding the presence of Thames Water and other contractors in the village on 30<sup>th</sup> May? Clerk: as the result of an oil spill (kerosene from a central heating oil storage tank), oil had got into the sewers. Thames Water were notified and the situation was treated as serious with the Environment Agency also involved.

## Council Business:

### 17.313.1 To receive any apologies for non-attendance

**Cllrs present:** Bohm, Davis, Donne, Miller, Norris, Roper.  
Apologies received from Cllr. Hessian

### 17.313.2 To receive any declarations of interest

No interests declared

### 17.313.3 To receive and approve the Minutes of the Parish Council Meeting held on Wednesday, 3<sup>rd</sup> May 2017

The Minutes were approved as read

### 17.313.4 Past Subject Matters – for the purpose of report only

Actions arising from previous meeting

17.312.9 – Quotes had been received and circulated. The J.E. Miller's quote had been accepted and the company had been notified and asked to commence work as soon as possible.

17.312.10 – Village gates still need to be erected at north end of village. Matting for planters needs to be supplied.

Hedge cutting had taken place at the south end of village (B430).

Agreed that volunteers be invited to form a working party to carry out work such as clearing footpaths, verges, etc., would be asked for in Village News and word of mouth.

A large amount of rubbish (large items) had been found in hedgerows and on verges (tyres, old signs, etc) – Cherwell to be asked if they can collect and remove.

- 17.313.5 To receive update on Neighbourhood Plan**  
Cllr. Bohm gave a verbal report on the status of the draft plan consultation.
- 17.313.6 To receive information on Planning Applications and note decisions – see Summary circulated by Cllr. Donne.**  
Three key applications being considered:  
Weston Manor – biomass boiler -  
Ladygrass – new submission on site of old stables  
Manor Farm – retrospective application for car-park  
Action: Cllr. Donne to summarise comments from Cllrs. and draft response.

At this point it was agreed to move Items 17.313.9, 17.313.10, 17.313.11 and 17.313.12 to this point of the Agenda as they were planning related matters.

- 17.313.9 To discuss meeting with Bonnar Allan (see attached note)**  
Cllr. Bohm and Parish Clerk had attended meeting with developers in which a large site between Wendlebury and Merton was being proposed. Considered by the developers as an answer to Cherwell's requirement to supply the Oxford's Unmet Housing Need. Unlikely to have a direct impact on Weston but there might be knock on affects from traffic and transport. Public meetings on the proposals would be held in due course.
- 17.313.10 To discuss sites identified and proposed as suitable for development in Weston on the Green and how the Parish Council will comment – list was provided separately.**  
Cllr. Bohm explained the various sites identified in the Local Plan consultation documents.
- 17.313.11 To discuss proposal to develop land on an area opposite to the Ben Jonson (east of B430) - correspondence had already been provided.**
- 17.313.12 To discuss the threat of development to the School Field (ridge & furrow).**  
Cllr. Davis to investigate whether the field can be listed under the Historic England scheme.
- The above planning matters were discussed. Cllrs. were made aware of various issues and their relation to the Neighbourhood Plan.
- 17.313.7 To receive and approve Accounts and Annual Return for 2016 – 2017**  
Summary of income and expense already circulated to Cllrs.  
Internal auditor (N. Gibson) had been examined accounts and has signed them off. All figures are considered correct and has been signed by auditor and a statement issued.

Annual Return approved and duly signed.

**17.313.8** Based on the information/salary review provided by Cllr Donne (circulated under separate cover to Councillors):

**\*Proposal that an ex-gratia payment of £349.12 be paid to correct the salary shortfall since Jan 2015, and:**

**\*Proposal that the Clerk's Salary for precept purposes to be set at 260 hours per annum (52weeks x 5hrs) = £2,792.14 (based on current SLCC/NALC pay scales) and paid at £232.68 pm, to be claimed by Clerk every 3 months. This will be reviewed in March each year by the Staffing Committee. (Clerk to provide Staffing Committee with SLCC /NALC data on pay scale changes when announced).**

Both proposals were approved.

**17.313.13 To receive report on Playing Field and Play-area**

Clerk had an issue with Playdale over their refusal to offer advice on soft-surface repair unless an inspection fee is paid.

Action: Clerk to ask other companies to quote for repair work.

Playing field Insurance: Insurance is due for renewal. Three quotes had been obtained circulated prior to meeting.

Action: Agreed that existing insurance company quote be accepted along with the 3 year reduced term. (£539.48 per annum)

**17.313.14 Date of next meeting: 5<sup>th</sup> July 2017**

Other meeting dates for 2017:

6<sup>th</sup> September 2017, 4<sup>th</sup> October 2017, 1<sup>st</sup> November 2017, 6<sup>th</sup> December 2017