

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

9th July 2021

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Meeting of Weston on the Green Parish Council to be held at the Village Hall on Wednesday 14th July 2021 commencing at 7.30pm when the following business will be transacted.

Public Information:

Members of the public are welcome to join the meeting.

If you have a query or comment but do not wish to join the public meeting you are very welcome to email your comments through to the clerk who will ensure they are included in the public participation section.

Please be advised that the public will be required to adhere to social distancing rules, wear a face mask during the meeting, use hand sanitiser and enter details in the Village Hall's Track & Trace book in the foyer. Please note no paper print outs will be provided at the meeting.

A Council risk assessment has been undertaken and can be found on the Parish Council website in the Meeting Agenda & Minutes section.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries.

Yours faithfully

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Virtual Meeting to be held on Wednesday, 14th July 2021

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

- 21.369.1** **To Receive** any apologies for non-attendance
- 21.369.2** **To Receive** any declarations of interest
- 21.369.3** **To Receive & Approve:** Minutes of the Virtual Annual Parish Council meeting held on 5th May 2021 (DB)
- 21.369.4** **To Receive & Approve:** Minutes of the Virtual Parish Council meeting held on 5th May 2021 (DB)
- 21.369.5** **To Receive & Approve:** Minutes of the Virtual Planning Sub Group meeting held on 26th May 2021 (DB)
- 21.369.6** **To Receive & Approve:** Minutes of Extraordinary Parish Council meeting held on 28th June 2021 (DB)
- 21.369.7** **For Information:** Chairs comment (DB)
- 21.369.8** **For Information:** Clerk report (Clerk)
- 21.369.9** **For Information:** Technology Advisory Group report (James Henderson)
- 21.369.10** **Resolution: To Approve** quote for £370.00 to repair 4.5m of rotten wooden edging at the North Lane pond which is currently a health and safety concern and requires repairing (RW)
- 21.369.11** **Resolution: To Approve** spend of up to £600.00 to incorporate a repair to the eroded footpath entrance of the footpath connecting North Lane and Westlands Avenue at a quote of £550.00 plus £50.00 spend for additional top-soil to ensure appropriate coverage. This spend will utilise the COMF grant funding of £600.00 already received by the Parish Council (RW)
- 21.369.12** **For Information:** Southfield Farm development update (DB)
- 21.369.13** **For Information:** Oak Tree footpath update (DB)
- 21.369.14** **Resolution: To Approve** Risk Register update (RW)
- 21.369.15** **Resolution: To Approve** Model Publication Scheme from ICO (RW)
- 21.369.16** **Resolution: To Approve** Parish Council Document Retention Policy (RW)
- 21.369.17** **For Information:** Parish Council Development Planning (DB)
- 21.369.18** **Resolution: To Approve** the following invoices for payment (RW)

| PC Ref | Payee | Purpose | Total (incl VAT) | Budget Line | Amount Remaining in 2021-22 Budget Line |
|--------|----------------------------|---|------------------|--|---|
| 204 | WotG Memorial Village Hall | Village Hall hire for PC meetings (July-Sept 21) | £45.00 | Meeting Costs/Hire of hall | £320.00 |
| 205 | Oxford Edens | Grass cutting 01/07/21 (playground & stocks/Ben Jonson) | £150.00 | Works-Grass Cutting/Village contractor | £1,450.00 |

21.369.19 **For Discussion:** Discuss and agree recommendations from the Planning Group (SD)

21.369.20 **For Information:** Stop the Wolf update (DB)

21.369.21 **For Information:** Works update including weir (RSA)

21.369.22 **For Information:** Traffic Advisory Group update (NM)

21.369.23 **For Information:** Cherwell District Council Parish Liaison meeting feedback (DB)

21.369.24 **Next Parish Council Meeting:** 4th August 2021, 7.30pm