**WESTON ON THE GREEN PARISH COUNCIL**

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG

 Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

*Chairman:* Mrs Diane Bohm *Clerk:* Mrs Jane Mullane

 *Please reply to:* The Clerk

Wednesday 27th November 2019

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to the Parish Council Meeting of Weston on the Green Parish Council to be held in the Village Hall, Weston on the Green on Monday, 2nd December 2019 commencing at 8.30pm when the following business will be transacted.

Yours faithfully

Jane Mullane

Clerk to Weston on the Green Parish Council

**AGENDA**

**For Parish Council Meeting to be held on Monday, 2nd December 2019**

**Opening: Welcome from the Chair Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

**19.347.1 To Receive** any apologies for non-attendance

**19.347.2 To Receive** any declarations of interest

**19.347.3 To Receive and Approve:** Minutes of the Parish Council meeting held on 6th November 2019 (DB)

**19.347.4 For Information:** Parish Clerk Update (Clerk)

**19.347.5 For Discussion:** To delegate a Parish Council comment on the Neighbourhood Plan Consultation (DB)

**19.347.6 For Discussion:** To delegate a Parish Council comment on the Cherwell Plan (DB)

**19.347.7 For Discussion:** To delegate a Parish Council comment on the Great Wolf Resort application (DB)

**19.347.8 Resolution: To Approve** Parish Council Budget for financial year 2020/21 (HD)

**19.347.9 Resolution: To Approve** Appointment of Internal Auditor, IAC, for financial year 2019/2020 (HD)

**19.347.10 Resolution: To Approve** donation of £220 to Weston Pantry for new noticeboard (HD)

**19.347.11 Resolution: To Approve** items to be applied for in Councillor Priority Fund Application 2019/20 (RW)

 **19.347.12 Resolution: To Approve** the following invoices for payment (DB)

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Purpose** | **Total payable incl VAT** | **Budget Line** |
| Clerk (J Mullane) | Clerks Pay - October 2019 | -\* | Staff Costs/Clerks Salary |
| Weston on the Green Village Hall | Village Hall hire – Parish Council meetings (Jan-April 2020) | £60.00 | Meeting Costs / Hire of hall for meetings |
| Weston on the Green Village Hall | Village Hall hire – village meeting (2nd December 2019) | £15.00 | Meeting Costs / Hire of hall for meetings |
| Michael Leonard | Make and supply 4 noticeboard planters | £800.00 | Contingency |
| Oxfordshire Neighbourhood Plans Alliance | Associate membership fee (for emerging Neighbourhood Plans)  | £25.00 | Subscriptions |
| Eric Payne | Grass cutting (The Stocks & Ben Jonson) | £60.00 | Works Highways / Grass cutting |
| SLCC  | Membership annual renewal | £140.00 | Subscriptions |
| Clerk (J Mullane) | Mud kitchen and children’s allotment tools (Amazon) | £199.69 | Works Playing Field / Children’s garden |
| *Duchy of Cornwall \*\** | *Rent payment (29 Sept 2019 to 28 Sept 2020) for playing field and spinney* | *£669.24* | *Works Playing Field / Playing Field Rent* |

\*Pre approved by the FG & HRG \*\* Pre-approved at November PC meeting

**Advisory Group reports:**

 **19.347.13 For Discussion:** to discuss and agree recommendations from the Planning Group (HD)

 **19.347.14 For Information:** to receive an update on the Works Group (RSA)

 **19.347.15 For Information:** to receive an update on the Transport Advisory Group (DB)

 **19.347.16** **Date of next meeting:** Thursday 9th January 2020