**WESTON ON THE GREEN PARISH COUNCIL**

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG

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*Chairman:* Mrs Diane Bohm *Clerk:* Mrs Jane Mullane

*Please reply to:* The Clerk

30th October 2020

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Virtual Meeting of Weston on the Green Parish Council to be held via Zoom meeting on Wednesday 4th November 2020 commencing at 7.30pm when the following business will be transacted.

**Public Information:**

Members of the public are welcome to join the meeting, please contact the Clerk on [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk) who will provide the Zoom meeting access information.

Yours faithfully

Jane Mullane

Clerk to Weston on the Green Parish Council

**AGENDA**

**For Parish Council Virtual Meeting to be held on Wednesday, 4th November 2020**

**Opening: Welcome from the Chair Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

**20.358.1 To Receive** any apologies for non-attendance

**20.358.2 To Receive** any declarations of interest

**20.358.3 To Receive and Approve:** Minutes of the Virtual Parish Council meeting held on 2nd September 2020(DB)

**20.358.4 For Information:** Chairs comment (DB)

**20.358.5 For Information:** Clerk report (Clerk)

**20.358.6 For Information:** Affordable Housing update (DB)

**20.358.7 For Information:** Great Wolf Appeal update (DB)

**20.358.8 Resolution: To Approve** Parish Council Standing Orders for 2020-2021 (RW)

**20.358.9 Resolution: To Approve** Parish Council Risk Register update (RW)

**20.358.10 Resolution: To Approve** Parish Council Financial Regulations for 2020-2021 (RW)

**20.358.11 Resolution: To Approve** Donation of £437.50 to Village Hall for a contribution for a new fire door (RW)

**20.358.12 Resolution: To Approve** Parish Council Financial Accounts, 2020-2021 Quarter 2 (HD)

**20.358.13 Resolution: To Approve** the following invoices for payment (HD)

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| --- | --- | --- | --- | --- | --- |
| **PC Ref** | **Payee** | **Purpose** | **Total payable incl VAT** | **Budget Line** | **Amount Remaining in 2020-21 Budget**  **Line** |
| 162^ | Oxford Edens | Grass Cutting (27/10/20) | £108.00 | Works/Playing Field & Highways Grass Cutting | -£44.00\* |
| 161 | 123 Connect | Domain Name Renewal for 2 years | £112.80 | IT/Website/domain hosting | £131.20 |
| 163 | Clerk (J Mullane) | Reusable village litter picking poster (Instant Print) | £26.24 | Sundries/Communication (noticeboard posters) | £466.01 |

\*Reflecting combined sum in budget for playground area grass cut, Ben Jonson/Stocks & verge cutting B430 & Bletchingdon Rd

**Advisory Groups Reports:**

**20.358.14 For Discussion:** Discuss and agree recommendations from the Planning Group (HD)

**20.358.15 For Information:** Update on footpath from Southfield Farm development (NM)

**20.358.16 For Information:** Works update (RSA)

**20.358.17 For Information:** Technology Advisory Group report (James Henderson)

**20.358.18 Next Virtual Parish Council Meeting:** 2nd December 2020, 7.30pm via Zoom