**WESTON ON THE GREEN PARISH COUNCIL**

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG

 Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

*Chairman:* Mrs Diane Bohm *Clerk:* Mrs Jane Mullane

 *Please reply to:* The Clerk

31st July 2020

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Virtual Meeting of Weston on the Green Parish Council to be held via Zoom meeting on Wednesday 5th August 2020 commencing at 7.30pm when the following business will be transacted.

**Public Information:**

Members of the public are welcome to join the meeting, please contact the Clerk on clerk@westononthegreen-pc.gov.uk who will provide the Zoom meeting access information.

Yours faithfully

Jane Mullane

Clerk to Weston on the Green Parish Council

**AGENDA**

**For Parish Council Virtual Meeting to be held on Wednesday, 5th August 2020**

**Opening: Welcome from the Chair Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

**20.355.1 To Receive** any apologies for non-attendance

**20.355.2 To Receive** any declarations of interest

**20.355.3 To Receive and Approve:** Minutes of the Virtual Parish Council meeting held on 1st July 2020(DB)

**20.355.4 For Information:** Chairs comment (DB)

**20.355.5 For Information:** Clerk report to note (Clerk)

**20.355.6 For Information:** Neighbourhood Plan update (DB/SD)

**20.355.7 For Information:** Cherwell Parish Liaison meeting update (DB)

**20.355.8 Resolution: To Approve** Parish Council quarterly accounts (Q1 2020/21) (HD)

**20.355.9 For Discussion:** Covid Councillor Priority Fund (DB)

**20.355.10 For Discussion:** VJ Day Commemorations (DB)

**20.355.11 Resolution: To Approve** the following invoices for payment (HD)

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| --- | --- | --- | --- | --- | --- |
| **PC Ref** | **Payee** | **Purpose** | **Total payable incl VAT** | **Budget Line** | **Amount Remaining in 2020-21 Budget** **Line** |
| 137^ | Oxford Edens | Grass Cutting 26/06/20 | £108.00 | Works/Playing Field & Highways Grass Cutting | £762.00\* |
| 138 | IAC Audit & Consultancy | Internal Audit of PC - FY 2019-20 | £210.00 | Insurance & Auditing/Audit fees | £325.00 |
| 139+ | Oxford Edens | Grass Cutting 10/07/20 | £108.00 | Works/Playing Field & Highways Grass Cutting | £654.00\* |
| 140 | J Mullane (clerk) | Planter Noticeboard Posters x4 - Neighbourhood Watch (Instant Print) | £33.99 | Sundries/Communication (noticeboard posters) | £500.00 |
| 141 | CPRE | CPRE Subscription Annual Fee Renewal | £36.00 | Subscriptions/CPRE | £36.00 |
| 142 | ROSPA Play Safety | Annual playground inspection (July 20) | £99.00 | Works-Playing Field/Play area annual inspection | £100.00 |
| 143 | Oxfordshire Playing Fields Association  | Annual subscription fee | £42.00 | Subscriptions/Oxfordshire Playing Fields Association | £42.00 |
| 144 | Oxford Edens | Grass Cutting 24/07/20 | £108.00 | Works/Playing Field & Highways Grass Cutting | £546.00\* |

\*Reflecting combined sum in budget for playground area grass cut, Ben Jonson/Stocks & verge cutting B430 & Bletchingdon Rd

^ Approved for payment at 1st July 2020 Parish Council meeting to avoid late payment fine but not on agenda as invoice received post agenda publication. + Paid in advance to prevent late payment fees.

**Advisory Groups Reports:**

**20.355.12 For Discussion:** to discuss and agree recommendations from the Planning Group (HD)

**20.355.13 For Information:** Works update including ROSPA July 2020 Playground Inspection Report (RSA)

**20.355.14 For Information:** Update and next steps on purchase of playing field and spinney (RSA/Finance Group)

**20.355.15 Next Virtual Parish Council Meeting:** 2nd September 2020, 7.30pm via Zoom