

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

1st April 2022

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Meeting of Weston on the Green Parish Council to be held at the Village Hall on Wednesday 6th April 2022 commencing at 7.30pm when the following business will be transacted.

Public Information:

Members of the public are welcome to join the meeting.

If you have a query or comment but do not wish to join the public meeting you are very welcome to email your comments through to the clerk who will ensure they are included in the public participation section.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 6th April 2022

Opening: Welcome from the Chair

Public Participation session: Proposed time guide - 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

- 22.379.1** **To Receive** any apologies for non-attendance
- 22.379.2** **To Receive** any declarations of interest
- 22.379.3** **To Receive & Approve:** Minutes of the Parish Council meeting held on 2nd March 2022 (DB)
- 22.379.4** **For Information:** Chairs comment (DB)
- 22.379.5** **For Information:** Clerk report (Clerk)
- 22.379.6** **For Information:** Oak Tree footpath update (Roger Evans/DB)
- 22.379.7** **For Information:** County and District Councillor updates (Councillor Simpson /Councillor Hughes)
- 22.379.8** **For Information:** Technology Advisory Group update (James Henderson)
- 22.379.9** **For Information:** County and District Councillor updates (Councillor Simpson /Councillor Hughes)
- 22.379.10** **For Information:** Works update (RSA)
- 22.379.11** **Resolution: To Approve** End of Year Parish Council Financial Accounts for FY 2021-2022 (HD)
- 22.379.12** **To Note:** Standing Orders and Direct Debit payments during FY 2021-22 and planned payments for FY 2022-23 (HD)
- 22.379.13** **Resolution To Approve** Report of the Independent and Parish Remuneration Panel on the Review of Parish Members' Allowances for the 2022/2023 Financial Year (HD)
- 22.379.14** **Resolution: To Approve** the increase in Clerks salary on the contracted salary point following the national salary award for local Government services 2021-22 and to pay the backdated salary owed from 1st April 2021 of £140.40 as a one-off payment from the 'Parish of Weston on the Green' Barclays Bank account (SD/HD)
- Resolution: To Approve** the amendment of the Standing Order for the clerks salary for FY 2022-23 to reflect the amended clerks salary and increase in home working allowance following Government guidance. In addition, approval is sought for the associated amendment of the direct debit to Nest pensions in relation to the clerks pension payments from the 'Parish of Weston on the Green' Barclays Bank account, as detailed and discussed by the HR advisory group (SD/HD)
- 22.379.15** **Resolution: To Approve** that the Parish Council purchase a new laptop for the Parish Clerk's use plus antivirus software and a Microsoft Office package up to a total cost of £950.00 (including VAT) (RW/HD)

22.379.16 Resolution To Approve the following invoices for payment (HD)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2021-22 Budget
250*	OALC	Annual membership renewal subscription (2022-23)	£150.00	Subscriptions/OALC Subscription	£147.00
253	WotG Memorial Village Hall	Village Hall hire for PC meetings (April-June 22)	£45.00	Meeting Costs/Hire of Village Hall	£240.00
254	Clerk (J Mullane)	Dog poo bags for village supply x8000 (Eco Hound)	£123.84	Village Works/General village maintenance	£700.00
255	Oxfordshire Playing Fields Association	Annual subscription fee 1 April 2022 - 31 March 2023	£45.00	Subscriptions/ Oxfordshire Playing Fields Association	£42.00
256	Oxford Green Belt Network	Annual membership subscription 2021-22	£15.00	Subscriptions/Oxford Green Belt Network	£15.00
257	WotG Memorial Village Hall	Village Hall hire for annual parish meeting (27/04/22)	£15.00	Meeting Costs/Hire of Village Hall	£195.00
258	Oxford Edens	Grass cutting 25/03/22 (playground, stocks/Ben Jonson)	£228.00	Village Works/Village contractor grass cutting	£4,200.00

**Re-approval as requested incorrect payment amount of £250.00 at 2 March 2022 PC meeting*

22.379.17 For Discussion: Discuss and agree recommendations from the Planning Group (HD)

22.379.18 For Information: Traffic Advisory Group update (NM)

22.379.19 For Discussion: Stop the Arc campaign request for Parish Councils to submit a freedom of Information request to Department for Levelling Up, Housing & Communities regarding Ox-Cam Arc (DB)

22.379.20 Next Parish Council Meeting Dates: To be Confirmed

Annual Parish Council Meeting: date to be confirmed (to be held between 9th - 23rd May 2022)