

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

5th May 2022

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to the Annual Parish Council Meeting and Parish Council Meeting of Weston on the Green Parish Council to be held on Tuesday 10th May 2022 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Annual Parish Council Meeting to be held on Tuesday, 10th May 2022

- 22.380.1** **To Receive:** Declaration of Acceptance of Office for Councillors
- 22.380.2** **To Receive** any apologies for non-attendance
- 22.380.3** **Resolution: To Elect** a Chairman (Chair)
- 22.380.4** **To Receive:** Declaration of Acceptance of Office for Chairman
- 22.380.5** **Resolution: To Elect** a Vice Chairman (Chair)
- 22.380.6** **Resolution: To Elect** a Responsible Financial Officer, RFO (Chair)
- 22.380.7** **To Receive:** Councillors Register of Members’ Interest Forms and To Note ‘Candidate spending return and declaration for parish elections in England’ form to be sent back to Cherwell District Council by Monday 6th June 2022 (Chair)
- 22.380.8** **To Receive and Approve:** Minutes of the Parish Council meeting held on 6th April 2022 (Chair)
- 22.380.9** **Resolution: To Approve** Appointment of Advisory Groups, Chairs and their Terms of Reference (Chair)
- 22.380.10** **To Note:** Council has not adopted the General Power of Competence (Chair)
- 22.380.11** **Resolution: To Approve** Councillor Code of Conduct and **To Note** that Cherwell District Council have arrangements in place to deal with complaints of Councillor misconduct (Chair)
- 22.380.12** **Resolution: To Approve** Parish Council Standing Orders 2022-23 (Chair)
- 22.380.13** **Resolution: To Approve** Parish Council Financial Regulations 2022-23 (Chair)
- 22.380.14** **Resolution: To Approve** Parish Council Donations Policy 2022-23 (Chair)
- 22.380.15** **Resolution: To Approve** Parish Council Asset Register (Chair)
- 22.380.16** **To Note:** Insurance Policy is held with Ecclesiastical on a 3 year deal until June 2023, FY 2022-2023 renewal documents expected to be received May 2022 (Chair)
- 22.380.17** **To Note:** Parish Council agreement under Section 101 of the Local Government Act 1972 with Oxfordshire County Council to cut grass verges in parish for a payment of £2,206.82 (Chair)
- 22.380.18** **To Note:** Councils expenditure incurred under s.137 of Local Government Act 1972 during FY 2021-2022 (Chair)

Request Date	Payee	Purpose	Total Paid (incl VAT)	Approved PC Meeting Date	Minute Ref	Date Paid
09/08/2021	WotG Village Hall	Contribution towards main hall heating fund	£1000.00	01/09/2021	21.370.13	12/11/2021

To Note: Additional payments made by the Parish Council via grant and donations received during FY 2021-2022:

Payee	Purpose	Total Paid (incl VAT)	Date Paid
WotG Village Hall	COMF grant PC received from CDC for new external fire door	£1000.00	18/05/2021
St Marys Church PCC WotG	Shine TV donation over filming inconvenience	£250.00	07/02/2022
WotG Village Hall	Shine TV donation over filming inconvenience	£250.00	07/02/2022

22.380.19 **To Note:** Councils Annual Subscriptions and discussion over amendments for FY 2022-23 (Chair)

Subscription	Amount Paid in FY 2021-2022	Amount Paid in FY 2022-2023
OALC	£146.16	£150.00
SLCC	£144.00	-
Oxfordshire Playing Fields Association	-	£45.00
Information Commissioner Office (ICO)	£40.00	-
Community First Oxfordshire	£55.00	-
CPRE	£36.00	-
Oxford Green Belt Network	£15.00	£15.00
WotG Village News	£40.00	-
Oxfordshire Neighbourhood Plans Alliance	£50.00	-

22.380.20 **For Information:** Parish Council meeting dates for 2022-2023 (Chair)

2022: 13th June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December

2023: 11th January, 1st February, 1st March, 5th April, 3rd May

AGENDA

For Parish Council Meeting to be held on Wednesday, 10th May 2022

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

22.381.1 **To Receive** any apologies for non-attendance

22.381.2 **To Receive** any declarations of interest

22.381.3 **For Information:** Update on village matters (DB)

22.381.4 **For Information:** Clerk report (Clerk)

22.381.5 **For Information:** Technology Advisory Group report (James Henderson)

22.381.6 **For Information:** Oak Tree footpath update and **Resolution: To Approve** spend of up to £1,000 from the Councils 'Oak Tree Footpath' budget line for payment to arborist during demolition of the North Lane/Oak Tree concrete footpath and building of the new path with the aim of claiming the money back from Cherwell District Council (DB/Roger Evans)

22.381.7 **For Information:** Works update (RSA)

22.381.8 **For Discussion:** Antisocial behaviour solutions/suggestions in the village (Chair)

22.381.9 **Resolution: To Approve** the following invoices for payment (Chair)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget Line
259	Cherwell District Council	Dog bin emptying winter period (once a week)	£240.24	Village Works/dog litter bin emptying	£900.00
260	Oxford Edens	Grass cutting (playground, Stocks & Ben Jonson incl. collection)	£228.00	Village Works/village contractor grass cutting	£3,972.00
261	Clerk (J Mullane)	Refreshments for annual parish meeting (27 April 2022)	£7.35	Meeting Costs/village meeting refreshments	£50.00

22.381.10 **For Discussion:** Discuss and agree recommendations from the Planning Group (SD)

22.381.11 **Resolution: To Approve** a donation of between £500 - £1,000 from Council 'Donation' budget line to the Village Hall for a contribution towards the Jubilee afternoon tea event on 5th June 2022 (DB)

22.381.12 **For Information:** Update on playing field naming ceremony event and **Resolution: To Approve** spend of up to £100 from the Councils 'Contingency' budget line to cover the purchase of event items (including bunting, flag, refreshment equipment) for the playing field naming ceremony (DB)

22.381.13 **Next Parish Council Meeting Date:** 13th June 2021, 7.30pm (Chair)