

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
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Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

23rd May 2025

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 4th June 2025 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 4th June 2025

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and to provide time for discussion

- 25.424.1 **To Receive** any apologies for non-attendance
- 25.424.2 **To Receive** any declarations of interest
- 25.424.3 **To Receive & Approve:** Minutes of the Annual Parish Council meeting held on 7th May 2025 (DB)
- 25.424.4 **To Receive & Approve:** Minutes of the Parish Council meeting held on 7th May 2025 (DB)
- 25.424.5 **For Information:** Chair report (DB)
- 25.424.6 **For Information:** Clerk report (Clerk)
- 25.424.7 **To Note:** Playing field and playground inspection report (Clerk)
- 25.424.8 **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 25.424.9 **For Discussion:** Update following meeting with Puy du Fou and consideration over a coalition with neighbouring Parishes (DB/SD)
- 25.424.10 **For Discussion:** Update on village works (JM)
- 25.424.11 **For Information:** Update from Traffic Calming Action Group including information on B430 speed reduction consultation (MA/Graham Barnett)
- 25.424.12 **Resolution: To Approve** Parish Council reserves statement for end FY 2024-25 (TR)
- 23.424.13 **Resolution: To Approve** Emergency Appointment of Internal Auditor, L White – Albry Audits, to review FY 2024-25 due to inability of originally appointed auditor to complete the review, as highlighted at 7th May 2025 Parish Council meeting (TR)
- 25.424.14 **For Discussion:** Review of Internal Audit Report 2024-2025 and Parish Council comments (TR)
- 25.424.15 **For Discussion and Resolution: To Approve:** Parish Council review of effectiveness of Internal Audit report (TR)
- 25.424.16 **Resolution: To Approve** Annual Governance and Accountability Return 2024-2025: Section 1 – Annual Governance Statement 2024-2025 (TR)
- 25.424.17 **Resolution: To Approve** Annual Governance and Accountability Return 2024-2025: Section 2 – Accounting Statements 2024-2025, including explanations of variances and reserves (TR)
- 25.424.18 **To Note:** Notice of Period of Exercise of Public Rights to be set to run from Monday 9th June 2025 to Friday 18th July 2025. This is the official period of time where the public can request to see the accounts of the Parish Council (TR)

25.424.19

Resolution: To Approve the following invoices for payment (TR)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2025-26 Budget Line
501*	Clear Insurance Management Ltd	Parish Council Insurance 2025-26	£522.57	Insurance & Auditing/Insurance	£600.00
502*	Oxford Edens	Grass cutting 06/05/25 (playground, stocks/Ben Jonson, Church Close, Bletchington Rd bollards, village gates)	£745.10	Village Works/Grass Cutting	£3,584.62
503*	Masters Mechanics	Community bus service works & MOT	£387.91	Village Works/Community Bus	£2,500.00
504*	Oxford Edens	Grass cutting 19/05/25 (playground, stocks/Ben Jonson, Church Close)	£357.69	Village Works/Grass Cutting	£2,839.52
505	123 Connect Limited	SSL Website Certificate	£62.40	IT/Website / Domain Hosting / SSL Website Certificate	£210.00
506	123 Connect Limited	Website Hosting	£140.16	IT/Website / Domain Hosting / SSL Website Certificate	£147.60
507	L White - Albry Audits	Internal audit review 2024-25	£350.00	Insurance & Auditing/Audit Fees	£700.00
508	Graham Barnett	Fuel for community van (Sainsburys)	£95.14	Village Works/Community Bus	£2,112.09

** invoice already/to be paid before the meeting*

25.424.20

For Information: Oxfordshire County & Cherwell District Councillors updates (OCC/CDC Councillors)

25.424.21

Resolution: To Approve Terms of Reference for Traffic Calming and Transport Advisory Groups (DB)

25.424.22

For Discussion: Provision via Council website provider for Parish Councillors to utilise specific .gov email addresses, at no additional cost to the Council (DB)

25.424.23

For Information: Update on review of Neighbourhood Plan (DB/SD)

25.424.24

Next Parish Council Meeting Date: Wednesday 2nd July 2025, 7.30pm (DB)