**WESTON ON THE GREEN PARISH COUNCIL**

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

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*Chairman:* Mrs Diane Bohm *Clerk:* Mrs Ruth Whitfield

*Please reply to:* The Clerk

Friday 2nd November 2018

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a **Meeting** of **Weston on the Green Parish Council** to be held in the Village **Hall, Weston on the Green** on **Wednesday, 7th November 2018** commencing at **7.30 pm** when the following business will be transacted.

Yours faithfully

Ruth Whitfield

Clerk to Weston on the Green Parish Council

**AGENDA**

**For meeting of Parish Council to be held on Wednesday, 7th November 2018**

**Opening: Welcome from the Chair**

**Public Participation session:**

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

Proposed time guide: 15 minutes

**Council Business:**

**18.332.1 To receive** any apologies for non-attendance

**18.332.2 To receive** any declarations of interest  
 **18.332.3 To receive and approve** the Minutes of the Parish Council Meeting held on Wednesday 3rd October, and the extraordinary meeting held on 9th October.

**18.332.4 For information:** Chair’s Report, to include GDPR requirements, Councillor’s Grant application, Village news contribution (DB)

**18.332.5 For discussion:** the Expressway, Action Group update (GF), External meetings (SD/DB)

**Financial matters:**

**18.332.6 For discussion:** Financial update – to include accounts, audit status and Cherwell guidance on expenses for Parish Councillors (GF)

**18.332.7 Resolution: To approve** following payments:

|  |  |  |
| --- | --- | --- |
| **Payee** | **Purpose** | **Total payable incl VAT** |
| OACL | GDPR training | £46.00 |
| Village Hall | Hire fees for Expressway Public meeting | £15.00 |
| Village Hall | Hire fees for A34 Villages Expressway meeting | £15.00 |
| Eric Payne | Grass Cutting | £120.00 |
| KJ Cleaning | Grass Cutting | £390.00 |

**Motion:** **To approve,** that the Parish Council agrees to contribute £40. per annum to the running of the Village News.

**18.332.8 For information:** Neighbourhood Plan update (DB)

**18.332.9 For discussion:** Community Asset registering (HD)

**Resolution: To approve** the registering of the two village pubs, the Ben Jonson and the Chequers as Community Assets, following work undertaken by the previous Parish Clerk.

**Resolution: To approve** the registering of the Oak Tree pond as Community Assets, following the investigative work undertaken with the Neighbourhood Plan.

**18.332.10 For information:** Centenary remembrance (DB)

**18.332.11** **For discussion**: Supporting the Village Hall Committee Grants (Clerk)

**Resolution: To confirm** the PC’s formal support of the Village Hall Committee in their endeavours to seek grants to pay for repairs to the Village Hall kitchen. To empower the Clerk to confirm wording of a reference of support, to be included in grant applications, on behalf of the Council. (Clerk)

**18.332.12** **For information**: Royal Mail Scam Mail update and Recognising our Postman (GF)

**Advisory Group reports:**

**18.332.13 For discussion:** to discuss and agree recommendations for action from the Planning Group (HD)

**18.332.14 For discussion:** to receive report on Works Advisory Group, including Playground Assessment Report, Calendar of Works, Noticeboard for Playing field(RSA and KE).

**Resolution: To approve** the commission of a noticeboard with the final amount to be confirmed by Cllr Evans (KE):

**18.332.15 For discussion:** to receive report on the Traffic Advisory Group (NM)

**Closing:**

**18.332.16 For information:** Update from the Parish Clerk, and review of outstanding actions (Clerk)

**18.332.17** **For note:** Any other business - Street naming consideration (HD)

**18.332.18** **Date of next meeting:** 5th December 2018

Further dates: November 7th, December 5th. January 23rd, February March April May June July August September October November December