

MINUTES

For the meeting of Parish Council, held on Wednesday, 10th May 2022

Meeting Number 22.381

Public Participation.

There were no comments from the public.

22.381.1 To Receive: Apologies for non-attendance

Councillors Bohm (DB), Davis (SD), Stafford Allen (RSA), Rosser (CR), Mullane (NM) and Miller (JM) were all present.

Councillor Nigel Simpson (Oxfordshire County Council) and Councillor Gemma Coton (Cherwell District Council) were also in attendance for the meeting.

One member of the public was in attendance.

22.381.2 To Receive: Declarations of Interest

There were no declarations of interest relevant to this meeting.

22.381.3 For Information: Update on village matters (DB)

DB provided an update on village matters.

1. Oak tree footpath, North Lane
 - a. Cherwell District Council (CDC) has agreed that “they do not need the current path to remain open for planning purposes”. Oxfordshire County Council (OCC) recommends that it is closed officially by putting a barrier across both ends. The pedestrian barriers can be removed so visibility is improved and the TPO application can be removed because the low branches will no longer be a problem.
 - b. The administrators are still being chased in order to get the Parish Council’s path paid for.
 - c. With no objection from Councillors, DB has sent our agreement.
2. DB has sent a message of thanks to David Hughes for the years he has supported this Parish Council.
3. With the continuing concerns about the lights around The Manor Hotel and no response from Cherwell Planning Enforcement, DB has arranged an appointment with the new manager, Marnix Teeken, on 11th May 2022.
4. DB commented that the Annual Parish Meeting seemed very successful and the mood of the village appears more optimistic.
5. DB mentioned that CR and herself are supporting the new editor of the Village News to continue the magazine.
6. There is ongoing concern from residents over the Ben Jonson and worries about further applications.
7. Welcome Pack for newcomers – DB highlighted she hadn’t got much further with this due to other concerns. Patsy Parsons kindly offered support.
8. Southfield Development – four homes are occupied and the site manager told DB and SD that all but one have been sold and he expects completion of the project by the end of September 2022. Residents of North Lane have invited new residents to a Jubilee Lunch on the Lane. The Site Manager has accepted the offer of a new bench. SD and DB also noticed how easy it would be for a walking path to go around the edge of Jon Kirk’s field to join up to the Oxfordshire Trail and DB has asked the Footpath Warden, Graham Barnett to look into this.

Finally, DB delivered a patio plant both to former Councillors, Ruth Whitfield and Henry Donne on the evening of the elections with a thank you note from the Parish Council.

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22.381.4 For Information: Clerk report (Clerk)

The clerks report to the Council was noted which confirmed the payments from the Parish Council bank account (none) and confirmation of the first instalment of the precept payment from Cherwell District Council on 13th April 2022 (£11,028.07).

The second set of documents have been sent to the internal auditor on 16th April 2022 and the Council are waiting for their report.

It was also noted that the clerk had reported some fly tipped rubbish and industrial waste at the SSE electrical station both on B430.

22.381.5 For Information: Technology Advisory Group report

DB confirmed we are still waiting for further information from Oxfordshire County Council regarding the top up funding, there were no other developments to report.

22.381.6 For Information: Oak Tree footpath update and **Resolution: To Approve** spend of up to £1,000 from the Councils 'Oak Tree Footpath' budget line for payment to arborist during demolition of the North Lane/Oak Tree concrete footpath and building of the new path with the aim of claiming the money back from Cherwell District Council (DB)

The update on the latest situation with the oak tree footpath at the top of North Lane had been provided by DB under item 3. DB confirmed how key it is that an arboriculturalist is involved in both the demolition of the existing path and the creation of the new path and was seeking approval for the spend of up to £1000 from the Councils 'Oak Tree Footpath' budget line for payment to an arborist if payment was not resolved by Cherwell District Council or Oxfordshire County Council in the meantime.

The resolution to approve spend of up to £1,000 from the Councils 'Oak Tree Footpath' budget line for payment to arborist during demolition of the North Lane/Oak Tree concrete footpath and building of the new path with the aim of claiming the money back from Cherwell District Council was proposed by DB and seconded by RSA. The motion was supported unanimously by the Council.

22.381.7 For Information: Works update (RSA)

RSA highlighted that the playground was inspected on 10th May 2022 and the general appearance was reasonable; key points are detailed in the submitted works and playground report.

The mower has had some maintenance work carried out and RSA thanked JM for his help and invoices will be submitted to a future Council meeting.

A new box-bench has been added to the playground for additional equipment courtesy of the Welcome Back Fund along with new benches on the playing field and for the village.

New cycle racks, also courtesy of the Welcome Back Fund, have been installed at the playing field and Church/Village Hall area.

RSA has contacted Dalcour Maclaren regarding a works day in the village.

Quotes to undertake a tree audit of the spinney are currently being gathered and Councillors provided a couple of additional names to contact.

Action: Quotes for spinney tree audit to be presented to future Council meeting.

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22.381.8 For Information: County & District Councillor updates

Councillor Simpson – Oxfordshire County Council:

Councillor Simpson provided an update from Oxfordshire County Council highlighting that the consultation on the rail freight proposal at Ardley is currently underway. He also highlighted he had become aware of a further similarly large scale site on the opposite side of the M40.

Discussions regarding the termination of the 250 bus towards the end of 2022 are ongoing, with one idea being that it stops at Oxford Parkway to allow onward travel and reduce the time it takes to travel through Oxford.

Initial discussions over the moving of Oxford United's football ground to Kidlington have been approved and will be taken to the next level.

Councillor Simpson also mentioned that he has a meeting with the children's cabinet member relating to the development of the playground and field.

Councillor Coton – Cherwell District Council:

Councillor Gemma Coton thanked residents who voted for her and Councillor Angus Patrick and they are looking forward to working hard for the village on future issues.

22.381.9 For Discussion: Antisocial behaviour solutions/suggestions in the village (Chair)

DB discussed with the council the antisocial behaviour that has occurred in the playing field and playground.

Advice on actions from the Police included:

1. Put up dummy CCTV signs and cameras
2. Put up a real CCTV system
3. Put up motion sensor lights

The Council considered that solutions above would not be suitable long term and being more constructive is a better approach including:

- the redevelopment of the playground should include items for older children
- social media reports highlighting the use of the playing field and any damage done
- get children involved in the field and ask residents what they want from the playing field and playground, if anything we can do to help
- organise some games over holidays as a celebration of young people in the community
- any new items should be substantial and solid to prevent damage so easily.

David Hughes, former Councillor at Cherwell District Council, entered the meeting to thank people for their support and to say goodbye. He commented that he is very happy to support with any legacy issues. The Council thanked him for all his support over the years.

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22.381.10 Resolution: To Approve the following invoices for payment (Chair)

DB requested approval of the following invoices detailed in the table below.

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget Line
259	Cherwell District Council	Dog bin emptying winter period (once a week)	£240.24	Village Works/dog litter bin emptying	£900.00
260	Oxford Edens	Grass cutting (playground, Stocks & Ben Jonson incl. collection)	£228.00	Village Works/village contractor grass cutting	£3,972.00
261	Clerk (J Mullane)	Refreshments for annual parish meeting (27 April 2022)	£7.35	Meeting Costs/village meeting refreshments	£50.00

The resolution to approve the invoices detailed in the table was proposed by DB and seconded by RSA. The motion was supported unanimously by the Council.

It was confirmed to the Council that SD and DB currently have authorisation to approve bank transfers and cheque payments, with the inception of the new council this would be reviewed for approval at the June 2022 Parish Council meeting.

It was noted that invoices 259 and 260 would be paid by cheque whilst a new card and machine for online banking transactions were sent to DB.

Action: Clerk to update invoice log with approvals.

Action: Clerk to initiative request for payments from Councillors and ensure payments authorised.

Action: Clerk to add bank mandate information to June 2022 PC meeting agenda.

22.381.11 For Discussion: Discuss and agree recommendations from the Planning Group (SD)

Key planning applications on the planning report (updated 10th May 2022) were discussed by the Council.

Building Applications:**Decision Received – Permitted**

22/00413/F - Home Farm House, Church Lane - Proposed single storey front and rear extensions with two storey side extension, addition of dormer window and new pitched roofs to existing dormer window. No major conditions of permission (conservation roof lights). **Commented**

22/00460/DISC - Unit 8, Manor Farm, Northampton Road – Discharge of condition 3 of 21/02281/F – storage shed adjacent to Seeney's at Manor Farm, Northampton Road. Exterior style of building: green box profile steel sheets with concrete base panels. **Commented**

Decision Received – Rejected

None

Awaiting Decision

21/00873/F – Kemsley Farm, Northampton Road – Conversion of barn to form a single dwelling house and associated works – This has been altered to remove extension. **Commented**

21/03580/TEL & 21/03752/F - Telecommunications Mast, towards A34 - The Installation of 3 x CTIL antenna at 26.7m on re used existing headframe. • The relocation of 3 x EE antenna at 19.0m and 1 x EE 0.6m HP Dish antenna at 20.0m on a new face frame on the tower at 20.4m

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New Applications

None

New Appeals

None

Tree Works:

22/00400/TCA - Dormers, North Lane – This application went in during early Feb. The PC were made aware of it by applicant and chased CDC in mid-March as was not on portal. 24th March a letter was sent out – no ability to comment due to delayed time frame. Whilst the application is not contentious – we have ‘gently’ made CDC aware that we are not happy with the situation.

22/00112/TCA – Mithian Cottage, Northampton Road – Application to fell 3 x apple trees and reduce the crown of 1 x maple. **Commented**

Rejected / Issues

None

Applications Outside Parish:

22/01144/F – Parcel of land SW of Grange Farm Chesterton – WOTG PC to comment by 17th May.

Tritex Symmetry for Siemens Healthineers to develop a large scale Magnetic Resonance Technology manufacturing and distribution facility with administrative offices.

The site area is 20Ha and will employ a vast number of people when fully commissioned.

Consultation for sites within Oxfordshire ruled out other sites in Bicester as unsuitable.

Scale of the building and development on green space is concerning. The footprint will be larger than either Wendlebury or Chesterton villages – out of scale in this location. It will be 3 storeys high and have an extensive carpark for 594 cars, 15 vans, 15 motorcycles and 120 bicycles.

Recognises the flooding issues and proposes a water management mitigation system.

Considerations-

Impact of the scale of development in this locality:

- transport and traffic escalation on local roads, especially to avoid the M40/A34 junction
- impact of removing such a large green space site in a rural area - biodiversity
- visual impact from surrounding environment
- impact of water management in flooding area – will this be translated to adjacent areas
- is there a need to have everything on one site – could administrative offices be accommodated at a separate site to reduce the impact area
- pressure of workers on housing availability in the area (schools, amenities etc)

A response from the Parish Council will be developed and submitted.

SD and DB also highlighted that the Council would check with planning and building control regarding building developments at Shoebox Cottage on Church Road as permission was granted 11 years ago.

Action: SD/Clerk to send appropriate planning replies to Cherwell District Council.

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22.381.12 Resolution: To Approve a donation of between £500 - £1,000 from Council 'Donation' budget line to the Village Hall for a contribution towards the Jubilee afternoon tea event on 5th June 2022 (DB)

The council discussed the proposal to donate Parish Council funds to the Village Hall's Jubilee afternoon tea event. RSA withdrew from discussions due to his links to the Village Hall. It was proposed to contribute £500 towards the event.

The request is in line with the Weston on the Green Parish Council Donations Policy and the Council has used the powers under Section 137 of the Local Government Act in order to grant this donation.

The resolution to approve a donation of £500 from the Council 'Donation' budget line to the Village Hall for a contribution towards the Jubilee afternoon tea event on 5th June 2022 was proposed by DB and seconded by NM. The motion was supported in the majority by the Council, there were two abstentions.

Action: Clerk to arrange donation payment by Councillors to Village Hall for Jubilee celebrations.

22.381.13 For Information: Update on playing field naming ceremony event and **Resolution: To Approve** spend of up to £100 from the Councils 'Contingency' budget line to cover the purchase of event items (including bunting, flag, refreshment equipment) for the playing field naming ceremony (DB)

DB outlined the proposals for the playing field naming ceremony to be held on 4th June 2022:

- resident John May OBE, Secretary General of The Duke of Edinburgh's International Award and deputy Lord Lieutenant to cut the ribbon during the naming ceremony
- bunting on playground fence
- invitations to all types of Councillors and village groups
- table with scissors, Pimms & nibbles. Hire glasses from Millie Miles
- photographer – photos of cutting the ribbon
- place name of field on noticeboard

The resolution to approve spend of up to £100 from the Councils 'Contingency' budget line to cover the purchase of event items (including bunting, flag, refreshment equipment) for the playing field naming ceremony was proposed by DB and seconded by CR. The motion was supported unanimously by the Council.

Action: Clerk/DB to purchase items for the playing field naming ceremony.

22.381.14 Next Parish Council Meeting Date: 13th June 2021, 7.30pm (Chair)

Meeting Closed: 21.32

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