

WESTON ON THE GREEN PARISH COUNCIL

Parish Clerk Update – 2nd March 2022 Parish Council Meeting

1. Standing Orders and Direct Debit Paid by Parish Council: Transactions up to 31st March 2022

Payment Date	Payee	Purpose
28/02/2022	Clerk – J Mullane	Clerks Pay – February 2022
04/03/2022	Nest Pensions	Clerk pension contribution - February 2022
28/03/2022	Clerk – J Mullane	Clerks Pay – March 2022
31/03/2022	Nest Pensions	Clerk pension contribution - March 2022

2. Confirmation on Payments Received by Parish Council

No payments have been received by the Parish Council in the period 18th February 2022 to 31st March 2022.

3. Internal Audit for FY 2021/22

The second set of documents are due to be sent to the internal auditors by Thursday 14th April. IAC have informed me that they hope to have the report ready in time for the May Parish Council meeting.

4. Oxfordshire County Council (OCC) Highways Update

Bletchingdon Road verge repair – works underway incorporating cage of rocks to protect edge of road.

North Lane drain – no further information on timings.

5. Annual Village Litter Pick

Thank you to all who attended the litter pick on 26th March, an amazing 20 bags of litter were collected plus a number of bulky items.

6. Key Parish Council Election Dates

- Tuesday 5 April by 4pm: absolute legal deadline for nomination papers to be submitted
- Wednesday 6 April by 4pm: Publication Statement of Persons Nominated (clerk to put notice up)

All candidates in contested parishes will receive a letter with information about the election process.

All candidates in uncontested parishes will receive a letter advising them they have been elected uncontested.

- Tuesday 26 April: Notice of Poll or result of uncontested election (clerk to put notice up)
- Thursday 5 May: Polling Day (if applicable)
- Friday 6 May: Verification and Count (result to be placed on CDC website/social media and emailed to clerk)
- Monday 9 May: Councillors take up office (whether contested election or not)

7. Other Administration Information

Parish Council Meeting Dates 2022 - 4th May, 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December.

Annual Parish meeting – 27th April 2022, 7.30pm, Village Hall booked

Annual Parish Council meeting - date to be confirmed, must be held between 9th - 23rd May 2022

Playing field car park in use - 5pm Friday 1st July until 2pm Saturday 2nd July - playing field car park requested to be in use for a party, highlighted Gallosbrook Way residents to be notified and advise guests to not park in residential streets.

Next Meeting Papers Distribution Date: 29th April 2022

Please let me have any agenda items or papers ahead of this date.