

# WESTON ON THE GREEN PARISH COUNCIL

## Parish Clerk Update – 7<sup>th</sup> December 2022 Parish Council Meeting

### 1. Standing Orders and Direct Debits Paid by Parish Council: Transactions up to 18<sup>th</sup> November 2022

Payment Date	Payee	Purpose
28/10/22	Clerk – J Mullane	Clerks Pay – October 2022
02/11/22	Nest Pensions	Clerk pension contribution - October 2022

### 2. Confirmation on Payments Received by Parish Council up to 18<sup>th</sup> November 2022

Payment Date	Payer	Amount Received	Purpose

### 3. Parish Council Bank Account Information

The balance on the Parish Council two bank accounts on 18<sup>th</sup> November 2022 were:

- Community xxx114: £21,728.40
- Active Saver xxx629: £39,151.32

### 4. Independent Financial Bank Reconciliation Check, Q2 FY 2022-2023

Confirmation that the independent financial checks have been carried out by Councillor Stafford Allen and key documents have been signed and filed.

### 5. Oxfordshire County Council Highways Update

The clerk had a very productive meeting with our Highways Inspector, Chris Grain, on 3<sup>rd</sup> November 2022.

- North Lane drain issue – Chris is querying this again.
- Wendlebury bridge – sinking at edges. Previously reported and Chris will chase this up.
- Bletchingdon Road potholes - to be done when Chris is next in the area and its dry. With recent wet weather the number has increased so I will check in on this shortly if not visited.
- Dragon Patcher possibility for Mill Lane and Knowle Lane. Unfortunately Chris has informed me that due to budget cuts the winter dragon patcher programme has been cut which will mean a backlog when/if it starts up in the spring. Chris will ask if both Mill Lane and Knowle Lane can go on the list but nt he meantime will continue to monitor and pick up anything at intervention level.
- Westlands Avenue: moss/leaf clearance placed on fix my street for Cherwell DC to clear. Broken cobbles can then be fixed by OCC.
- Ben Jonson pub: Chris has emailed Punch Taverns to organising cutting back the vegetation growth over the footpath entering Westlands Avenue as I had no luck contacting them earlier in the year.

- Knowle Lane: highlighted potholes to be identified if dragon patcher not possible along with broken cobbles which had previously been fixed fronting the B430. Chris will also check the drain at the entrance.
- Highlighted old traffic signage/cones to be removed in the village.

#### **6. Interim Internal Audit for FY 2022-23**

A remote interim audit with our appointed internal auditor, Fair Account, is booked for Monday 9<sup>th</sup> January 2023 to cover the period 01/04/22 to 31/12/22.

A number of key governance and financial documents will be checked and advice provided.

A date will then be fixed for the end of year audit to be linked with the submission of the AGAR form.

#### **7. Village Gate**

A huge thank you to John Miller and Robin Stafford Allen for fixing the fallen village gate just past Milestone Lane so quickly.

#### **8. Administration Information**

**Parish Council Meeting Dates 2023** – 10<sup>th</sup> January, 1<sup>st</sup> February, 1<sup>st</sup> March, 5<sup>th</sup> April, 3<sup>rd</sup> May, 7<sup>th</sup> June, 5<sup>th</sup> July, 2<sup>nd</sup> August, 6<sup>th</sup> September, 4<sup>th</sup> October, 1<sup>st</sup> November, 6<sup>th</sup> December

**Note** – 10<sup>th</sup> January 2023 is a Tuesday, all other meeting dates are Wednesday's, to be held at 7.30pm in the Village Hall.

**Next Meeting Papers Distribution Date:** by 5<sup>th</sup> January 2023

Please let me have any agenda items or papers ahead of this date.

**Next Village News Content Deadline:** 5<sup>th</sup> January 2023