

Weston on the Green Neighbourhood Plan Steering Group Action

Meeting of January 14th, 2016 (in the Church)

Apologies: Bob Hessian

Present: Public: Patsy Parsons. Members: Diane Bohm, Roger Evans, Susan Davis, Yasemin Orclay, Alex Reid, Norman Machin, Eric Bohm, Mike Finbow

Topic	Action	Discussion	By Whom
Phase Objection	Lobby members of CDC	SD arranged a meeting with Ian Huspeth, Head of Oxford County Council- He was very interested in our NP and pleased with our understanding of the need for housing.	SD, BH, DB, HD, TH
NP Document	<ol style="list-style-type: none"> Values: discussion postponed but point taken that we work from a set of presumed values. These need to be stated. To be on the Agenda for the March mtg. when we can make explicit the values expressed by the village.. Photos – NM reported on using photos from Pete Seward. Communication: develop a mailing list. Discussions regarding the Village Hall. 	<p>Discussion resulted in agreement that photos taken by members of the group would be used. Also, there are historic photos of each house in the village taken for celebrations in 2000. Paula Hessian holds the CD.</p> <p>Diane has asked the Garden Club and the Village Hall group to ask members if we could communicate with them via their email. Date for agreement: January 15th.</p> <p>The VH Committee needs to be up to date on our discussions regarding Public Realm e.g increased use of the Hall, & outside space</p> <p>Village hall We will produce a sketch scheme illustrating how the village hall and surroundings could be supported/enhanced.</p>	<p>DB to circulate a document before the March SG meeting</p> <p>DB to ask PH for the CD and incorporate some of the photos on the website.</p> <p>Diane to create a NP email circulation list.</p> <p>Diane to meet with Andrew Wilson on Sunday Jan 17th.</p> <p><i>Action NM, RE</i></p>

NP Policies	All to continue work on Policies as a matter of importance for the Village Meeting.	<p>Suggestion that we term the Policies as 'ideas' and present these under the following Themes:</p> <ol style="list-style-type: none"> 1 Community facilities 2 Housing for younger people, families and the elderly 3 Environment and public spaces 4 Traffic calming 5 Design 	All
Village Meetings on Feb 6 th and 10 th		<p>Drawn Plan Produce and circulate a draft plan which illustrates the current list of policies, for discussion.</p> <p>Exhibition panels The panel(s) for each theme would be divided into three areas:</p> <ol style="list-style-type: none"> i. value – what the villagers said they wanted ii. ideas (i.e. policy proposals) iii. illustrations/plans/photos of what these ideas might look like in practice <p>Survey villager's reaction to the emerging ideas/policies Poll villagers' reaction to the proposals e.g. green/red sticky dots against ideas/policies.</p> <p>Organisation of February events It was felt important that the event(s) be organised in a way that enabled people to drop in, view the exhibition and leave comments. This would help attract those people who did not want to devote a couple of hours or so or join a discussion group. It was also felt that there should be an opportunity for those who wanted to participate in a workshop, similar to the autumn events.</p> <p>Extend village hall booking It was proposed to book the village hall for Saturday 6th Feb afternoon so that there could be a morning workshop with the exhibition retained for the afternoon. A rota to ensure that there were a couple of NP team attending the drop in session(s) would be needed.</p> <p>Timing of day [post meeting note from RE: Suggest Drop-in exhibition from 10am on the Saturday with workshop between 11am and 12.30pm. We could encourage people to stay for the workshop. Exhibition then open</p>	<p>RE agreed to circulate a template for discussion. AR, RE, DB</p> <p>DB to book hall for set up and take down</p> <p>RE</p> <p>DB to extend booking and do rota</p>

	Publicity: Newsletter, emails, village door drop	for drop-in during the afternoon with NP team members on hand. This would enable people attending in the morning to tell friends and family to drop in during the afternoon. For Wednesday 10 th , we could have drop-in from 6pm with a workshop 7.30 to 9pm.]	AR and DB to meet on Saturday, Jan 17 th
Report from S & E group	Village door to door survey to occur before Feb 6 th so info can be used at the exhibit. Purpose: More info on number of children and specific facilities required. More info on businesses and facilities required.	Addresses will be ticked off so we have an overview as to how many houses we have surveyed. It is to be a five minute set of questions with a reminder of Feb 6 th .	SD and PP Exhibit for village meeting
Design Code	Detailed discussion with working group.	Stimulated further discussion re: form and character of the village with an aim to create a design code for any future development.	MF/RE MF Exhibit for village meeting
NP draft writing		RE has proposed an outline of the document.	MF and AR to edit and proof the copy MF to be sure it reeas a single document
Home Zones		Home Zone We should contact OCC Cllr Ian Hudspeth to help us set up a meeting with an appropriate officer to discuss a Home Zone(s) for the village.	<i>Action SD. RE offered to attend OCC meeting</i>
Note	Proposed extra meeting on January 26 th to go over plans for Village meeting.		