

WESTON ON THE GREEN NEIGHBOURHOOD PLAN

STEERING GROUP

Action list from 18 February 2016 meeting

Attendees:

Diane Bohm
Roger Evans
Eric Bohm
Susan Davis
Alex Reid
Norman Machin
Bob Hessian
Mike Finbow

Apologies: Yasemin Olcay

1 Welcome to members of the public

The meeting was also attended by Ruth Pangu and Patsy Parsons.

2 Action points from January meeting:

Item 3 – In anticipation of the referendum, there is the need to increase the mailing list in the future (see also below under item 6)

Home Zones – SD had contacted Cllr Ian Hudspeth who has suggested a meeting be set up with Craig Rossington. Action: SD.

3 Treasurer's report

EB presented the Treasurer's report, showing budgeted and actual figures for 2016. A number of cheques need to be paid. Action: EB.

4 Report from the CDC Planning meeting:

RE and SD had spoken at the CDC Planning meeting and were able to report that the Southfield Farm Phase 2 application had been rejected.

5 Review of village meetings – 6 and 10 February

The Design Code – We need to have a meeting with the full Village Form and Character group to discuss the code. Action: RE.

Results of the hand-out responses – EB has done an analysis of 72 responses (another 3 were received after the analysis), making a total of 75. The final three need to be added to the analysis and another version of the Excel tables and bar charts needs to be created and circulated to the Steering Group by e-mail as an attachment. Action: EB.

We need to report the feed back in general terms, saying the vast majority of those responding agreed with the proposals and refer people to the web site for details of the analysis. Action: AR/DB/MF.

Villagers' concerns to be addressed – The responses to the hand-out suggested that there are some issues for which villagers have concerns or the impact is not fully understood by residents. Such items include:

- The café and the effect of more cars trying to park by the Village Hall and potentially blocking access to Mill Lane.
- The Nursery/allotment area – we need to show where the building is likely to be situated in relation to the road and also explain how the likely numbers of children in the village can justify the nursery. We also need to ensure we include activities for young people in our proposals. We could also ask nursery companies to evaluate the viability of having a nursery in WOTG.

We need to be sensitive to the impact of our proposals on particular groups, e.g. the effect of our Gallosbrook development site on the proposed allotments in that area and the effect of accommodating a footpath in Church Lane by cutting into the verges in Church Lane.

We need a 'site brief' for all the proposed developments in our plan, including the Nursery. Action: RE.

Steering Group members to look at the list of comments attached to Eric's analysis and e-mail any other comments they noted from the village meetings that are not on Eric's list. Action: ALL.

6 Next steps

Amend the village map/plan as necessary, including OS mapping and photography. Action: RE.

We need to meet landowners to check the accuracy of our proposals. Action: DB/YO

We need to document the process – AR has already started this. Action: AR.

We need to start drafting the Plan with a view to having a draft in 6 weeks. Action: RE/MF.

We need to have a meeting with David Peckford at Cherwell (previous Neighbourhood Planning Advisor). Action: DB/BH/RE.

RE recommended making contact (before Cherwell do) with people or organisations on the Statutory Consultee List, in particular, John Broad of the Cherwell South Division of CPRE. John Broad suggested that we join the Oxford group of "Need not greed". Action: DB/RE.

Due to the urgency of the situation, DB proposed that we have an additional Steering Group meeting in a week or 10 days. Time is too difficult for members.

A new leaflet is needed to drop into the post boxes of each household sharing results of survey and public meeting. Action: AR offered to draft.

But, we need to get our message to more villagers. We need to enlist a band people who are well known to neighbours to talk to neighbours and get feedback from them. They should also identify how best to inform them of developments/meetings etc. whether e-mail, post, phone call, word of mouth or notice board. Action: ALL, NB: DB has already circulated an e-mail to search for 'street co-ordinators.

We should investigate whether the notice board on the wall of Axicom could be used for Neighbourhood Plan notices. Action: DB

7 AOB

SD suggested that we need a legal expert to make sure that we addressed all the legal aspects of the plan. There are two possibilities – to ask Tony Henman if he could help on specific issues and/or ask Cherwell if they can give legal advice. Action: DB/BH.