**WESTON ON THE GREEN PARISH COUNCIL**

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG

Tel: 01869 350282 [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk)

*Chairman:* Mrs Diane Bohm *Clerk:* Mrs Jane Mullane

**Parish Clerk Update**

1. **Annual End of Year Audit:**

**Internal Auditor:**

The documents were passed over to the internal auditor on 25th April 2019. He will notify us if he requires any further information and if any additional work is to be undertaken he will contact us for approval prior to commencing the work.

**Completing the AGAR form:**

Feedback should be received prior to the Parish Council meeting on 5th June 2019 in order that we can undertake the following:

* Receive and note the Annual Internal Audit report
* Approve the Annual Governance Statement (Section 1 of AGAR form)
* Approve the Accounting Statements (Section 2 of AGAR form)

The deadline for submitting our forms to the External Auditor is **28th June 2019**.

**Website/noticeboard info:**

Before **1st July 2019** we have to publish the following:

* Annual Internal Audit
* Annual Governance Statement
* Accounting Statements
* Any analysis of any significant year on year variances
* Bank reconciliation as at 31 March 2019
* Copy of Certificate of Exemption
* Details of arrangements for the exercise of public rights
* Name and address of External Auditor

**Exercise of public rights:**

Period must be 30 consecutive working days and must include the first 10 working days in July. Latest date it can commence is 1st July 2019.

1. **Chicken Farm:** Village feedback collated and sent to Robert Iles at the Environment Agency. I also spoke to businesses at Staplehurst Farm to make them aware of the process should they require it. A couple of residents informed me of incidents and these were listed on the spreadsheet however there were no forms returned back to the Clerk.
2. **Planters for village gates:** these have now been purchased and I will inform Councillors Stafford Allen and Mullanewhen they are ready for constructing.

Councillor Daenke has very kindly volunteered her services to maintain the west gate closest to North Lane and I’ve spoken to Julia White, who along with her neighbour, has agreed to maintain the Bletchingdon Road gate. I’ll look after the remaining gate for now (unless there’s another taker) and put a request out in the next Village news edition.

1. **Additional Noticeboard:** the noticeboard on Church Road can now be used for Parish Council information. If there is any information you wish to put up for the village please let me know.
2. **Assets of Community Value:**

* Playing Field and Spinney - continuing to progress with the application with an outcome expected by 7th May 2019.
* Oak Tree Pond – following discussions with CDC the application has been withdrawn. As it stands it currently wouldn’t pass the test for a community asset. Henry and myself will look into it further and re-apply.