

MINUTES - DRAFT

For the Extraordinary meeting of Parish Council, held on Wednesday, 15th February 2023

Meeting Number 23.391

23.391.1 To Receive: Apologies for non-attendance

Councillors Bohm (DB), Davis (SD) and Stafford Allen (RSA) were all present.

Councillors Miller, Lanham and Mullane sent their apologies, which were accepted. There were no members of the public in attendance.

23.391.2 To Receive: Declarations of Interest

There were no declarations of interest relevant to this meeting.

23.391.3 Resolution To Approve: acceptance of community bus insurance quote from A Plan Insurance for £884.00 (DB)

DB presented the updated insurance policy for the community bus as detailed in the circulated papers.

The resolution to approve the acceptance of the community bus insurance quote from A Plan Insurance for £884.00 was proposed by DB and seconded by SD. The motion was supported unanimously by the Council.

Action: Clerk to inform Graham Barnett of the approval.

23.391.4 For Information: Confirmation vehicle tax has been purchased for the community bus (DB)

DB confirmed that vehicle tax had been purchased for the community bus.

23.391.5 Resolution To Approve: the following invoices for payment (DB)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget
317	A Plan Insurance Group	Community vehicle - annual insurance	£884.00	Contingency	£331.61
318	Clerk (J Mullane)	Community vehicle - annual vehicle tax	£265.00	Contingency	-£552.39*

It was noted that the Community vehicle was unplanned expenditure as unknown at time of setting 2022-23 budget, however a £2,000 resident donation in 2022 will cover the start up expenses detailed here.

The resolution to approve the invoices detailed in the table was proposed by DB and seconded by RSA. The motion was supported unanimously by the Council.

Action: Clerk to update invoice log with approvals.

Action: Clerk to initiative request for payments from Councillors and ensure payments authorised.

23.391.6 Next Parish Council Meeting Date: 1st March 2023, 7.30pm

Meeting Closed: 17.08

Extraordinary Parish Council Meeting Minutes: 15th February 2023

Minutes Approved: Dated.....