

# WESTON ON THE GREEN PARISH COUNCIL

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG  
Tel: 01869 350282 [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk)

*Chairman:* Mrs Diane Bohm

*Clerk:* Mrs Jane Mullane

*Please reply to:* The Clerk

Friday 26<sup>th</sup> April 2019

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to the **Annual Parish Council Meeting and a Parish Council Meeting of Weston on the Green Parish Council** to be held in the **Village Hall, Weston on the Green** on **Wednesday, 1<sup>st</sup> May 2019** commencing at **7.30 pm** when the following business will be transacted.

Yours faithfully

Jane Mullane  
Clerk to Weston on the Green Parish Council  
*By Email*

# AGENDA

## For Annual Parish Council Meeting to be held on Wednesday, 1<sup>st</sup> May 2019

- 19.338.1     **Resolution: To Elect** a Chairman & Vice Chairman
- 19.338.2     **To Receive:** Declaration of Acceptance of Office for Chairman
- 19.338.3     **To Receive:** Any changes to Councillors Declarations of Interest
- 19.338.4     **Resolution: To Approve** Appointment or Reappointment of Advisory Groups (Chair)
- 19.338.5     **Resolution: To Approve** Appointment or Reappointment of Chairs of Advisory Groups (Chair)
- 19.338.6     **For Information:** Overview of Finance Committee and RFO position (DB)
- 19.338.7     **For Information:** Report on Management of Casual Vacancy (Clerk)
- 19.338.8     **Resolution: To Approve** Code of Conduct for Parish Council for 2019/2020 (Clerk)
- 19.338.9     **For Information:** Meeting Attendance (Chair)
- 19.338.10    **Resolution: To Approve** End of Year Financial Statement (DB)
- 19.338.11    Public Participation session

# AGENDA

## For Parish Council Meeting to be held on Wednesday, 1<sup>st</sup> May 2019

### Council Business:

#### Opening: Welcome from the Chair

**Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

- 19.339.1 **To Receive** any apologies for non-attendance
- 19.339.2 **To Receive** any declarations of interest
- 19.339.3 **To Receive and Approve:** Minutes of the Parish Council meeting held on 3<sup>rd</sup> April 2019
- 19.339.4 **For Information:** Chair's Report
- 19.339.5 **For Information:** Update from the Parish Clerk including End of Year Audit Process (Clerk)
- 19.339.6 **For Information:** To receive an overview on the Neighbourhood Plan (DB)
- 19.339.7 **For Information:** Feedback on Annual Parish Meeting (27<sup>th</sup> March 2019) and Minutes (DB)
- 19.339.8 **For Information:** Update on School Field (DB)

### Advisory Group reports:

- 19.339.9 **For Information:** to receive an update on Southfield Farm planning application (HD/NM)
- 19.339.10 **For Discussion:** to discuss and agree other recommendations from the Planning Group (HD)
- 19.339.11 **For Information:** to receive an update on the Works Group (KE & RSA)
- 19.339.12 **For Information:** to receive an update on the Traffic Group (NM)
- 19.339.13 **For Information:** to receive an update on the Expressway (DB)
- 19.339.14 **Resolution: To Approve** the renewal of the Parish Council Insurance for 2019/20 (Clerk)
- 19.339.15 **Resolution: To Approve** the purchase of up to 3 Epitomes of Title for the Oak Tree Pond at total cost of £180 (NM)
- 19.339.16 **Resolution: To Approve** the following invoices for payment:

Payee	Purpose	Total payable incl VAT
Robin Stafford Allen	Turf for hibernaculum at Oak Tree pond	£27.14
Came & Company	Parish Council Insurance Renewal	£556.66

- 19.339.17 **Resolution: To Approve** the purchase of 4 'Keep Dogs on Leads' signs for dog bins at a total cost of £5.08 (Clerk)
- 19.339.18 **For Information:** Nominations for OALC's Executive Committee

### Closing:

- 19.339.19 **Date of next meeting:** 5<sup>th</sup> June 2019