

# WESTON ON THE GREEN PARISH COUNCIL

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

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*Chairman:* Mrs Diane Bohm

*Clerk:* Mrs Jane Mullane

27<sup>th</sup> January 2023

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Meeting of Weston on the Green Parish Council to be held at the Village Hall on Wednesday 1<sup>st</sup> February 2023 commencing at 7.30pm when the following business will be transacted.

**Public Information:**

Members of the public are welcome to join the meeting.

If you have a query or comment but do not wish to join the public meeting you are very welcome to email your comments through to the clerk who will ensure they are included in the public participation section.

Please contact the Clerk on [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk) if you have any queries.

Yours faithfully

*Jane Mullane*

Jane Mullane  
Clerk to Weston on the Green Parish Council

# AGENDA

Parish Council Meeting to be held on Wednesday, 1<sup>st</sup> February 2023, 7.30pm, Village Hall

**Opening:** Welcome from the Chair

**Public Participation session:** Proposed time guide - 15 minutes. **To listen** to issues raised by attendees and Councillors and to provide time for discussion.

- 23.390.1**      **To Receive** any apologies for non-attendance
- 23.390.2**      **Resolution To Approve** the absence of Councillor Rosser from all Council meetings until September 2023, pursuant to Section 85 (1) of the Local Government Act 1972 (DB)
- 23.390.3**      **To Receive** any declarations of interest
- 23.390.4**      **To Receive & Approve:** Minutes of the Parish Council meeting held on 7<sup>th</sup> December 2022 (DB)
- 23.390.5**      **To Receive & Approve:** Minutes of the Parish Council meeting held on 10<sup>th</sup> January 2023 (DB)
- 23.390.6**      **For Information:** Chairs comment
- 23.390.7**      **For Information:** Clerk report (Clerk)
- 23.390.8**      **For Discussion and Resolution To Approve:** Co-option of a Parish Councillor to fill casual vacancy (DB)
- 23.390.9**      **For Information:** Oak Tree footpath update (DB/Roger Evans)
- 23.390.10**     **For Information:** Technology Advisory Group update (James Henderson)
- 23.390.11**     **For Information:** Transport Advisory Group update (DB)
- 23.390.12**     **Resolution To Approve** acceptance of community bus insurance quote from A Plan Insurance for £798.00, as detailed in summary report (DB/SD)
- 23.390.13**     **For Information:** Oxfordshire County & Cherwell District Councillor updates (Councillor Simpson /Councillors Coton & Patrick)
- 23.390.14**     **For Information:** Playground report and works update (RSA)
- 23.390.15**     **For Information:** Works update (JM)
- 23.390.16**     **For Discussion:** Parish plans for King's Coronation. **Resolution To Approve** a donation request from the Village Hall of up to £300.00 to go towards the King's Coronation afternoon tea event hosted by the Village Hall in May 2023 (DB/SD)

**23.390.17**     **Resolution To Approve** the following invoices for payment (DB)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget
313	Fair Account (Paul Reynolds)	Internal audit services interim review (04/22-12/22)	£260.00	Insurance & auditing/Audit fees	-£120.00*
314	Bicester Tree Services	Spinney tree felling x31 (due to ash die-back)	£1,200.00	Village Works/Spinney maintenance	£970.00
315	Clerk (J Mullane)	Printing of 250 A4 new bus service leaflets for village (Instant Print)	£50.99	Contingency	£132.86

\* Increased external auditor fee this FY due to larger PC income in FY 2021-22 placed audit fee into next threshold. New internal auditor for FY 2022-23 provided interim audit service in Jan 23 and therefore invoice for part year payment.

- 23.390.18**      **For Discussion:** Discuss and agree recommendations from the Planning Group (SD)
- 23.390.19**      **For Information:** Traffic Advisory Group update (NM)
- 23.390.20**      **For Information:** Parish Council accounts Q3 FY 2022/23 (DB/SD)
- 23.390.21**      **For Information:** Internal audit interim report covering period April-December 2022 (DB/SD)
- 23.390.22**      **Next Parish Council Meeting Date:** Wednesday 1<sup>st</sup> March 2023, 7.30pm (DB)