

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

24th February 2023

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Meeting of Weston on the Green Parish Council to be held at the Village Hall on Wednesday 1st March 2023 commencing at 7.30pm when the following business will be transacted.

Public Information:

Members of the public are welcome to join the meeting.

If you have a query or comment but do not wish to join the public meeting you are very welcome to email your comments through to the clerk who will ensure they are included in the public participation section.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

Parish Council Meeting to be held on Wednesday, 1st March 2023, 7.30pm, Village Hall

Opening: Welcome from the Chair

Public Participation session: Proposed time guide - 15 minutes. **To listen** to issues raised by attendees and Councillors and to provide time for discussion.

- 23.392.1** **To Receive** any apologies for non-attendance
- 23.392.2** **To Receive** the resignation of Councillor Neil Mullane and confirmation that Cherwell District Council have been informed of resignation and have provided a Councillor vacancy notice (DB)
- 23.392.3** **To Receive** any declarations of interest
- 23.392.4** **To Receive & Approve:** Minutes of the Parish Council meeting held on 1st February 2023 (DB)
- 23.392.5** **To Receive & Approve:** Minutes of the Extraordinary Parish Council meeting held on 15th February 2023 (DB)
- 23.392.6** **For Information:** Chairs comment (DB)
- 23.392.7** **For Information:** Clerk report (Clerk)
- 23.392.8** **For Discussion and Resolution To Approve:** Co-option of a Parish Councillor to fill casual vacancy (DB)
- 23.392.9** **For Discussion:** Discuss and agree recommendations from the Planning Group (SD)
- 23.392.10** **For Information:** Oxfordshire County & Cherwell District Councillor updates (Councillor Simpson /Councillors Coton & Patrick)
- 23.392.11** **For Information:** Playground report and works update (RSA/JM)
- 23.392.12** **Resolution To Approve:** the following invoices for payment (DB)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget
316	Community First Oxfordshire	Annual Community First Subscription - 1 April 2023-31 March 2024	£55.00	Subscriptions/Community First Oxfordshire	£55.00
317*	A Plan Insurance Group	Community vehicle - annual insurance	£884.00	Contingency	-£5.43
318*	Clerk (J Mullane)	Community vehicle - annual vehicle tax	£265.00	Contingency	-£889.43
319	Clerk (J Mullane)	Stationery - ink, envelopes (Amazon)	£26.48	Sundries/Office administration costs	-£3.67
320	Clerk (J Mullane)	Employers' PAYE & National Insurance (HMRC)	£67.21	Staff Costs/Clerks salary	£891.74
321	Clerk (J Mullane)	Information Commissioner's Officer, ICO - Data Protection Fee (2023-2024)	£40.00	Subscriptions/ICO	£40.00
322	Clerk (J Mullane)	Village meeting posters (Instant Print)	£48.85	Sundries/Office administration costs	-£30.15
323	Clerk (J Mullane)	Speedwatch wheelie bin stickers (mywheeliebin.com)	£119.98	Village Initiatives/Traffic calming initiatives	£9,112.72

324	J.E. Miller Services	North Lane pond works – equipment, machines & labour	£826.80	Village Works/General village maintenance	£380.79
325	Oxford Edens	Grass cutting 20/02/23 (playground, stocks/Ben Jonson & Church Lane hedge) - Inv 10521	£318.00	Village Works/Village contractor grass cutting	£2,832.00

**Approved at 15/02/23 Extraordinary PC meeting. Listed here for full Council meeting (NB: amended amount left in Contingency budget line). Community vehicle was unplanned expenditure as unknown at time of setting 2022-23 budget, however a £2,000 resident donation in 2022 will cover the start up expenses. Additional expenditure in this budget line due to only receiving solicitor invoice payment for purchase of playing field and spinney in this financial year.*

23.392.13 Resolution To Approve: Parish Council risk register (DB/SD)

23.392.14 Resolution To Approve: Weston on the Green Parish Emergency Plan (DB)

23.392.15 For Discussion: Parish Council Development Plan 2021-2024 workshop session (DB)

23.392.16 Next Parish Council Meeting Date: Wednesday 5th April 2023, 7.30pm (DB)