

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

26th August 2021

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a Meeting of Weston on the Green Parish Council to be held at the Village Hall on Wednesday 1st September 2021 commencing at 7.30pm when the following business will be transacted.

Public Information:

Members of the public are welcome to join the meeting.

If you have a query or comment but do not wish to join the public meeting you are very welcome to email your comments through to the clerk who will ensure they are included in the public participation section.

Please be advised that the public will be required to adhere to social distancing rules, wear a face mask during the meeting, use hand sanitiser and enter details in the Village Hall's Track & Trace book in the foyer or use QR code. Please note no paper print outs will be provided at the meeting.

A Council risk assessment has been undertaken and can be found on the Parish Council website in the Meeting Agenda & Minutes section.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries.

Yours faithfully

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 1st September 2021

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

- 21.370.1** **To Receive** any apologies for non-attendance
- 21.370.2** **To Receive** any declarations of interest
- 21.370.3** **To Receive and Approve:** Minutes of the Parish Council meeting held on 14th July 2021 (DB)
- 21.370.4** **For Information:** Chairs comment (DB)
- 21.370.5** **For Information:** Clerk report (Clerk)
- 21.370.6** **For Information:** District and County Councillor information updates
- 21.370.7** **For Information:** Technology Advisory Group update (James Henderson)
- 21.370.8** **For Information:** Oak Tree footpath update. **Resolution To Approve** payment of arboriculturalist fees of up to £800+VAT to determine the effect of the alternative pathway on the veteran oak tree (DB)
- 21.370.9** **Resolution To Approve** Parish Council financial accounts, end of Q1 - FY 2021-2022 (HD)
- 21.370.10** **Resolution To Approve** Parish Council to apply for a Public Works Loan Board (PWLB) loan following receiving borrowing approval from the Secretary of State for Housing, Communities & Local Government in order to purchase the playing field and spinney in Weston on the Green. The loan would be a fixed rate loan for £30,000 over the borrowing term of 20 years with the exact interest rate to be determined prior to agreement of the loan by the Responsible Financial Officer (HD/RW)
- 21.370.11** **Resolution To Approve** payment of solicitor fees of up to £5,100+VAT associated with the purchase of the Playing Field & Spinney, for Weston on the Green Parish Council and the Duchy of Cornwall. Note that £2,030+VAT has already been paid on account to the Parish Council's solicitors (HD/RW)
- 21.370.12** **Resolution To Approve** that the Chairman and Vice Chairman are authorised by the Parish Council to progress the transaction and sign the legal contracts once the loan funds have been received (HD/RW)
- 21.370.13** **Resolution To Approve** a request from the Village Hall for a donation of £1,000 towards a new heating project for the main hall. The donation is subject to achieving the remainder of cost by fundraising (RW)
- 21.370.14** **Resolution To Approve** £180 donation to cover the Village Hall hire fee, for a twelve month period from September 2021, to host the Neighbours Natter monthly coffee morning (RW)
- 21.370.15** **Resolution To Approve** Report of the Independent and Parish Remuneration Panel on the Review of Parish Members' Allowances for the 2021/2022 Financial Year (HD)
- 21.370.16** **Resolution To Approve** Councillor signatories on Parish Council Barclays Bank accounts (HD)

21.370.17 Resolution To Approve the following invoices for payment (HD)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2021-22 Budget
206*	Oxford Edens	Grass cutting 16/07/21 (playground, stocks/Ben Jonson, B430 verge)	£258.00	Works-Grass Cutting/Village contractor	£1,300.00
207*	Oxfordshire Neighbourhood Plans Alliance	Top up to full membership subscription payment following NP being made	£25.00	Subscriptions/Oxfordshire Neighbourhood Plans Alliance	£25.00
208	CPRE	Annual membership renewal	£36.00	Subscriptions/CPRE	£36.00
209*	Oxford Edens	Grass cutting 30/07/21 (playground & stocks/Ben Jonson)	£150.00	Works-Grass Cutting/Village contractor	£1,042.00
210	Playsafety Limited	Rospa Play Safety 2021 Annual Inspection of Playground	£99.00	Works/Playground annual inspection	£99.00
211^	Duchy of Cornwall	Yearly rent (29/09/21 - 28/09/22) for playing field & spinney	£738.35	Works/PWLB Repayments – Playing field & spinney loan	£1863.00
212	Oxford Edens	Grass cutting 13/08/21 (playground & stocks/Ben Jonson)	£150.00	Works-Grass Cutting/Village contractor	£892.00
213	123Connect Limited	Exchange Mailbox (@clerk) hosting fee	£144.00	IT/Email server	£144.00
214	Clerk (J Mullane)	PPE and cleaning items for PC Meetings (Amazon)	£29.54	Contingency	£1,012.96
215	Clerk (J Mullane)	Plants for planters (Bunkers Hill)	£14.80	Works-General/General Village Maintenance	£1,910.00
216	Clerk (J Mullane)	Plants, soil & grit for planters (Bunkers Hill)	£57.91	Works-General/General Village Maintenance	£1,895.20

*Invoice already paid

^Refund for part of year not utilised under the lease to be provided by Duchy of Cornwall once purchase of land complete

Advisory Groups Reports:

21.370.18 For Discussion: Discuss and agree recommendations from the Planning Group (HD)

21.370.19 Resolution To Approve that Weston on the Green Parish Council declares a Climate Emergency and will respond to all applications and concerns with the safety of climate, insects and animals (DB)

21.370.20 For Information: Housing Needs Survey Results (DB)

21.370.21 For Information: Works update & RoSPA Playground Report (RSA)

21.370.22 Resolution To Approve spend of up to £400 laptop computer to input the results from the community speed watch project (NM)

21.370.23 Resolution To Approve quote from Oxfordshire County Council contractors for spend of £815+VAT to provide new pedestrian crossing safety signage on Church Lane (NM)

21.370.24 For Information: Development Plan 2021-2024 update (DB)

21.370.25 Next Parish Council Meeting: 6th October 2021, 7.30pm