

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

Please reply to: The Clerk

Friday 31st May 2019

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to the **Parish Council Meeting of Weston on the Green Parish Council** to be held in the **Village Hall, Weston on the Green** on **Wednesday, 5th June 2019** commencing at **7.30 pm** when the following business will be transacted.

Yours faithfully

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 5th June 2019

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

19.340.1 To Receive any apologies for non-attendance

19.340.2 To Receive any declarations of interest

19.340.3 To Receive and Approve: Minutes of the Parish Council meeting held on 1st May 2019 and Annual Parish Council meeting held on 1st May 2019

19.340.4 For Information: Chair's Report (DB)

19.340.5 For Information: Parish Clerk update (Clerk)

19.340.6 Resolution: To Approve Annual Governance & Accountability Return 2018/19 (RW)

19.340.7 For Information: Review of Internal Auditors report (RW)

19.340.8 Resolution: To Approve Terms of Reference for Advisory Groups (RW)

19.340.9 Resolution: To Approve Email Policy and provide information on email accounts (Clerk)

19.340.10 For Information: Village feedback on North Lane duck pond, chicken farm smell, Old Police Station road and Westlands Avenue to Village Hall footpath (DB)

19.340.11 For Information: Update on School Field (DB)

19.340.12 For Discussion: Review of Thames Water work and communication (DB)

19.340.13 Resolution: To Approve the following invoices for payment:

Payee	Purpose	Total payable incl VAT
Clerk – J Mullane	Picnic Tables x2 (Benchmark UK)	£576.00
Clerk – J Mullane	Village gate planters x3 (Amazon)	£188.85
Clerk – J Mullane	Village gate planter plants (Bunkers Hill)	£46.07
Clerk – J Mullane	Village gate planter top soil (AWBS)	£69.98
Clerk – J Mullane	Village gate planter weed stop lining & compost (Bicester Avenue Garden Centre)	£28.97
Clerk – J Mullane	Dog bins signs x4 (Shop4yoursigns.co.uk)	£15.48
Community First	Annual Community First Subscription	£40.00
Oxford Green Belt Network	Annual Oxford Green Belt Network Subscription	£15.00
Weston on the Green Village Hall	Village Hall hire (May-August)	£60.00
123 Connect	Hosting Parish Council website for 1 year (2019/20)	£118.80

Advisory Group reports:

19.340.14 For Discussion: to discuss and agree recommendations from the Planning Group (HD)

19.340.15 For Information: to receive an update on the Works Group (RSA)

19.340.16 For Information: to receive an update on the Traffic Group (NM)

19.340.17 For Information: to receive an update on the Neighbourhood Plan (DB)

19.340.18 Date of next meeting: 3rd July 2019

PC meeting dates for 2019: 5th June, 3rd July, 7th August, 4th September, 2nd October, 6th November, 4th December.