

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Prospect house, North lane, Weston on the Green, Oxon. OX25 3RG
Tel: 01869 351353. clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Ruth Whitfield

Please reply to: The Clerk

Friday 30th November 2018

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a **Meeting of Weston on the Green Parish Council** to be held in the Village **Hall, Weston on the Green** on **Wednesday, 5th November 2018** commencing at **7.30 pm** when the following business will be transacted.

Yours faithfully



Ruth Whitfield
Clerk to Weston on the Green Parish Council

AGENDA

For meeting of Parish Council to be held on Wednesday, 5th December 2018

Opening: Welcome from the Chair

Public Participation session:

To listen to issues raised by attendees and Councillors and to provide time for discussion

Proposed time guide: 15 minutes

Council Business:

18.333.1 **To receive** any apologies for non-attendance

18.333.2 **To receive** any declarations of interest

18.333.3 **To receive and approve** the Minutes of the Parish Council Meeting held on Wednesday 7th November.

18.333.4 **For information:** Chair's Report (DB)

18.333.5 **For discussion:** the Expressway, Action Group update (GF), External meetings (SD/DB)

Financial matters:

18.333.6 **For discussion:** Financial update – to include budgeting process and asset depreciation policy (GF/RW)

18.333.7 **Resolution: To approve** following payments:

Payee	Purpose	Total payable incl VAT
OACL	Financial Transparency Guidance Book	£5.20
Village Hall	Hire fees for December Public meeting	£15.00
Robin Stafford Allen	Playground maintenance costs	£274.01.00
123 Connect	Domain Name Cost (2 yearly)	£112.80
123 Connect	Email exchange server (annual)	£288.00
Continental Landscapes	Grass Cutting (2017 outstanding invoice)	£187.20
Playdale Ltd	Washers etc	£20.58

18.333.8 **For information:** Neighbourhood Plan update (DB)

18.333.9 **Resolution:** To discuss the listing of following areas as Assets of Community Value (RW)

To approve the registering of the School Field, following work undertaken by the Neighbourhood Plan.

To approve the registering of the Playing Field, following work undertaken by the Works Advisory Group.

To approve the registering of the North Lane Duck Pond.

Advisory Group reports:

18.333.10 For discussion: to discuss and agree recommendations for action from the Planning Group (HD/RW)

18.333.11 For discussion: to receive report on Works Advisory Group, including Playground Assessment Report, Oak Tree Pond progress, Playing Field hedge laying quote, Playing Field purchase and grant applications update and Calendar of Works (RSA and KE).

18.333.12 For discussion: to receive report on the Traffic Advisory Group and to discuss the recent Speed Survey results and proposed next steps (NM)

18.333.13 For information: to receive a report on the Transport Advisory Group (NM)

Closing:

18.333.14 For information: Update from the Parish Clerk, and review of outstanding actions (Clerk)

18.332.13 Any other business: Social Event

18.332.13 Date of next meeting: 23rd January 2018

PC meeting dates for 2019: 6th February, 6th March, 3rd April, 1st May, 5th June, 3rd July, 7th August, 4th September, 2nd October, 6th November, 4th December

Annual Parish meeting - 27th March

Parish Council AGM - 22nd May