

# WESTON ON THE GREEN PARISH COUNCIL

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

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*Chairman:* Mrs Diane Bohm

*Clerk:* Mrs Jane Mullane

1<sup>st</sup> September 2023

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 6<sup>th</sup> September 2023 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk) if you have any queries or issues you wish raising.

Yours faithfully

*Jane Mullane*

Jane Mullane  
Clerk to Weston on the Green Parish Council

# AGENDA

## For Parish Council Meeting to be held on Wednesday, 6<sup>th</sup> September 2023

**Opening:** Welcome from the Chair

**Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and Councillors and to provide time for discussion

- 23.400.1**      **To Receive** any apologies for non-attendance
- 23.400.2**      **To Receive** any declarations of interest
- 23.400.3**      **To Receive & Approve:** Minutes of the Parish Council meeting held on 2<sup>nd</sup> August 2023 (DB)
- 23.400.4**      **For Information:** Chair report (DB)
- 23.400.5**      **For Information:** Clerk report (Clerk)
- 23.400.6**      **For Information:** Oxfordshire County & Cherwell District Councillor updates (Councillor Simpson/Councillors Coton & Nedelcu)
- 23.400.7**      **For Information:** Update on oak tree, North Lane footpath (Roger Evans)
- 23.400.8**      **For Information:** Update on amendment to definitive map showing North Lane - Westlands Avenue footpath (Graham Barnett)
- 23.400.9**      **For Information:** Playing field and playground update (BL)
- 23.400.10**     **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 23.400.11**     **For Information:** Update on Schoolfield (DB)
- 23.400.12**     **For Discussion:** Siemens Healthineers development - funding request from parish (SD)
- 23.400.13**     **For Information:** Gigaclear project update (DB)
- 23.400.14**     **To Note:** External Auditor report received & confirmation of end of financial audit FY 2022-2023 (DB)
- 23.400.15**     **Resolution: To Approve** the Parish Council appointment of Fair Account as the Internal Auditor for the Parish Council for FY 2023-24 at a total annual cost of £385.00 (no VAT) (DB)
- 23.400.16**     **Resolution: To Approve** the following invoices for payment (DB/SD)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2022-23 Budget Line
367*	RoSPA Play Safety	Annual inspection of playground & routine inspection checklist	£142.80	Village Works/Playground annual ROSPA inspection	£101.00
368*	Oxford Edens	Grass cutting 14/08/23 (playground, stocks/Ben Jonson)	£250.80	Village Works/Village Contractor Grass Cutting	£2,172.40
369	WotG Memorial Village Hall	Village Hall hire for PC meetings (Oct-Dec 23)	£45.00	Meeting Costs/Hire of Village Hall	£255.00
370	123 Connect	Exchange clerk mailbox fee	£167.04	IT/Email server	£144.00
371	Moore	External auditors limited assurance review 2022/23	£252.00	Insurance & Auditing/Audit fees	£512.00
372	CPRE	Annual membership renewal 2023-24	£36.00	Subscriptions/CPRE	£36.00

*\*Invoice paid already to avoid late payment fee*

**23.400.17**      **For Information:** Update on Sainthill Copse (DB)

**23.400.18**      **For Information:** Healthcare management in area (DB/SD)

**23.400.19**      **Next Parish Council Meeting Date:** 4<sup>th</sup> October 2023, 7.30pm (DB)