

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

2nd February 2024

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 7th February 2024 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 7th February 2024

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

24.405.1 To Receive any apologies for non-attendance

24.405.2 To Receive any declarations of interest

24.405.3 To Receive & Approve: Minutes of the Parish Council meeting held on 9th January 2024 (DB)

24.405.4 For Information: Chair report (DB)

24.405.5 For Information: Clerk report (Clerk)

24.405.6 For Information: Update on oak tree footpath (Roger Evans/DB)

24.405.7 For Information: Interim internal auditor feedback report covering April-December 2023 (DB/Clerk)

24.405.8 Resolution To Approve Parish Council financial accounts covering Q3 2023-2024 (TR)

24.405.9 Resolution To Approve parishioner Henry Donne as independent reviewer of Parish Council accounts for FY 2023-2024 (DB)

24.405.10 For Discussion: Review of community van usage, costs and ongoing funding (TR)

Resolution To Approve renewal of community van insurance for 8 February 2024 – 7 February 2025 up to a total cost of £1,200.00 following review of provided quotes (TR)

Resolution To Approve renewal of DVLA vehicle tax for community van at £290.00 (TR)

24.405.11 For Information: Playing field & playground update plus updated playground equipment quote (BL)

24.405.12 Resolution To Approve spend of up to £450.00+VAT to appoint contractor to undertake audit of trees under Parish Council responsibility (DB/BL)

24.405.13 For Discussion: Discuss recommendations from the Planning Group on planning applications (SD)

24.405.14 For Information: update on Southfield development (DB)

24.405.15 Resolution: To Approve the following invoices for payment (DB)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2023-24 Budget Line
389	Fair Account	Provision of interim audit service (04/23 to 12/23)	£285.00	Insurance & Auditing/Audit Fees	£260.00
390	Clerk (J Mullane)	Community bus vehicle road tax (DVLA)	£290.00	Village Initiatives/Community Bus Scheme	£1,724.28
391	Community First Oxfordshire	Membership subscription 1 April 2024 - 31 March 2025	£55.00	Subscriptions/Community First Oxfordshire	£55.00
392	Eric Bohm	Community van fuel	£87.74	Village Initiatives/Community Bus Scheme	£1,434.28

24.405.16 For Information: Oxfordshire County & Cherwell District Councillor updates (Councillor Simpson/Councillors Coton & Nedelcu)

24.405.17 Next Parish Council Meeting Date: Wednesday 6th March 2024, 7.30pm (DB)