

# WESTON ON THE GREEN PARISH COUNCIL

## TERMS OF REFERENCE: TRAFFIC CALMING ADVISORY GROUP (TCAG)



### Membership

- One councillor from the Parish Council, plus a membership of up to seven people.
- Chairman of the group to be reappointed at the annual Parish Council meeting.

### Quorum

- A quorum will be three members including the Chair of the group.

### Meetings

- The Group shall meet on a monthly basis, or as and when required.

### Delegated powers

- None

### Role: In Scope

- To liaise with the Parish Council on traffic issues for the village, providing support and advice where necessary.
- To research and understand current and future traffic issues for the village.
- To collate, analyse and understand parishioner feedback on traffic issues within the village.
- To liaise with external government organisations, bodies, local businesses or any organisations that could impact or improve on traffic within the village.
- To inform parishioners of progress and updates to the TCAG agenda.
- To advise and provide guidance to the Parish Council on traffic calming options.
- To ensure appropriate traffic calming solutions that are approved by the Parish Council are implemented appropriately.
- To review the functioning of streets and the public realm with the aim of making village roads, streets and lanes safe, convenient and pleasant for all modes of transport including walking and cycling.

### Role: Out of Scope

- To decide and implement traffic calming measures for the village within Parish Council approval.

### Stakeholders

- Members of the village
- Oxfordshire County Council Highways and Traffic departments
- Campaign groups impacting on traffic

### Reporting

- To provide updates and reports to the Parish Council when necessary.

**Communications**

- To provide regular updates on progress to the Village News.
- To provide updates on the Parish Council website where necessary.